

REGULAR COUNCIL MEETING A G E N D A

TOWN OF CHINCOTEAGUE

June 1, 2015 - 7:00 P.M. - Council Chambers - Town Hall

CALL TO ORDER

INVOCATION BY COUNCILMAN TAYLOR

PLEDGE OF ALLEGIANCE

OPEN FORUM / PUBLIC PARTICIPATION

STAFF UP-DATE

AGENDA ADDITIONS/DELETIONS AND ADOPTION:

1. Consider Adoption of the Minutes
 - Regular Council Meeting of May 4, 2015 (Page 2 of 56)
 - Council Workshop Meeting of May 21, 2015 (Page 23 of 56)
2. Public Hearing for the Fiscal Year “2016” Budget, Consisting of: (Page 34 of 56)
 - Revenues for all Divisions
 - General Government Fund Expenses
 - Water Division Expenses
 - Total Main Street Fund Expenses
 - Trolley Division Expenses
 - Harbor Division Expenses
 - Water, & Gen Gov. Rate Sheets
3. County Update from Island Supervisor the Honorable Wanda Thornton
4. Recreation & Community Enhancement Com. Report of May 12, 2015 (Councilman Jester) (Page 53 of 56)
The following may require a motion:
 - Possible adoption of the Application for Community Park Improvement Project (Page 55 of 56)
5. Mayor & Council Announcements or Comments

ADJOURN:

MINUTES OF THE MAY 4, 2015
CHINCOTEAGUE TOWN COUNCIL MEETING

Council Members Present:

John H. Tarr, Mayor
Ellen W. Richardson, Vice Mayor
J. Arthur Leonard, Councilman
Gene W. Taylor, Councilman
Ben Ellis, Councilman
John N. Jester, Jr., Councilman
James T. Frese, Councilman

CALL TO ORDER

Mayor Tarr called the meeting to order at 7:00 p.m.

INVOCATION

Councilman Taylor offered the invocation.

PLEDGE OF ALLEGIANCE

Mayor Tarr led in the Pledge of Allegiance.

Mayor Tarr announced that this is Student Government Day. He asked Miss Emily Haugh the Student Government Mayor to introduce each participant.

Student Government Mayor Haugh introduced the participants and their titles in the Student Government Day:

Miss Emily Haugh, Mayor
Mr. Jacob Rickman, Town Manager
Mr. Larry Harper, Chief of Police
Mr. Matthew Lindsey, Public Works Director
Mr. Seth Owens, Councilman
Mr. Mason Marshall, Councilman
Mr. Joseph Mills, Councilman
Mr. Hunter Leonard, Councilman
Mr. Reid Thornton, Councilman
Miss. April Zell, Councilwoman

Student Government Mayor Haugh advised that they took the day to discuss and decide what they would like to see changed.

Student Government Councilman Leonard stated that a matter was brought to their attention by the local businesses. He explained that the local businesses feel that during inclement weather they should prohibit on-street parking because it impedes the snow plows during snow removal. He stated that they feel this should be brought to Council's attention because it is regarding public safety.

Student Government Councilman Thornton suggested a water-waste treatment plant. He explained that they could start along Main Street and Maddox Boulevard. He added that there are Sunations everywhere and probably should be another small business. He then continued that having a water-waste treatment plant could open the door for other restaurants to come to the Island and taking over buildings already there instead of waiting for a restaurant to close up. He stated that Town Manager Ritter advised that it is something that will happen eventually and it is ultimately up to the Town Council.

Student Government Councilman Thornton also stated that in 10 or 20 years it's going to happen. He feels that it would be easier to have the businesses start using it and then phasing in the residential homes. He added that it is something to think about.

Student Government Public Works Director Lindsey explained that since the bridge moved, the downtown businesses feel that there should be signage for the downtown area. He stated that in Berlin and Onancock there are big signs that say "Historic Downtown". He feels this would be a good addition for the downtown area.

Student Government Town Manager Rickman feels there should be bike paths along Maddox Boulevard from Deephole Road to Main Street. He stated that tourist and students ride their bikes on the sidewalk and this isn't permitted. He also explained that when driving along Maddox Boulevard from Main Street to Deep Hole Road there are cars parked along the side of the road. He feels that there should be no parking along Maddox Boulevard because of the higher volume of vehicle and bike traffic. He stated that it would be safer. He also mentioned the snow plow issues due to on street parking there.

Student Government Mayor Haugh requested recycling bins beside the trash cans in the downtown area and parks. She feels this will give people the opportunity to recycle. She thanked Council for the opportunity as they have learned a great deal. She also thanked them for lunch and dinner.

Mayor Tarr advised that their suggestions will be referred to the proper committees for review. He asked them to come forward for pictures.

OPEN FORUM/PUBLIC PARTICIPATION

Mayor Tarr opened the floor for public participation.

- Mr. John Richstein, owner of Sundial Books, thanked the Town for putting in the temporary parking signs. He would like better signage for the parking area behind the old bank building on Main Street and behind the American Legion as tourists don't know parking is there.

- Mr. Barry Abell approached Council again about the Waterman's Memorial. He stated that he has met with several Councilmen and the Mayor since the last Council meeting. He handed out copies. He stated that this affected the Boy Scouts, the Methodist Church and the Memorial. He wants to make sure the Waterman's Memorial gets it's just due and the Boy Scouts can get a chance to get their projects completed. He suggested taking out the advertising photo on the sign adding a non-descriptive waterman there along with the verbiage of

“Chincoteague Island Waterman’s Memorial at Mariner’s Point at the Curtis Merritt Harbor, Chincoteague Virginia”. He added that this will work until they get enough money to put the statue downtown. He added that they want to do what is right and asked Council to consider and vote on this tonight.

Mayor Tarr advised that this isn’t on the agenda and couldn’t be voted on this evening.

Councilman Ellis asked if this could be added to the agenda to be voted on.

Mayor Tarr stated that they could, but there may be others that didn’t get the opportunity to come out about this matter.

There was brief discussion.

Mayor Tarr stated that it violates the Dill Rule passed about 20 years ago that it has to be on the agenda and properly advertised before it is voted on. He suggested putting it on the agenda for May 21st.

Mr. Abell thanked Council for all the interaction.

- Mr. Elva Whealton came before Council asking for help with Beacon Street, Cakey Lane and Whealton Court. He asked Council for free millings from the Town to use on his private roads. He stated that there are 19 people that are connected to these roads. He advised that he asked the Town for the millings and was told they don’t sell or give millings away which is why he came to Council. He asked if there was any way that 19 taxpayers could have some help with their road. He added that this is at no expense to the Town. He pleaded with Council to give him millings for those roads to support those 19 people.

Mayor Tarr asked Town Manager Ritter how the contract was written about the millings.

Town Manager Ritter advised that the millings are an asset and stored in the Public Works area. He stated that those roads go along with all the privately owned roads on the Island. He asked how Council feels about using public assets on private roads. He reminded them that this has not been done in the past.

Councilman Frese asked Town Manager Ritter if they use the millings.

Town Manager Ritter advised that they are stored in the Public Works area and used by the Town.

Councilman Frese stated they are being used as fill or base. He stated that by law the millings cannot be put on private roads. He added that it is an asset and the Town can’t do this.

Mr. Whealton advised that the road is terrible and he’s asking for help for 19 taxpayers. He was advised in the office that millings aren’t given away or sold.

Public Roads Supervisor Fitchett stated that they use it as base. He stated that he has had several requests for it. He also stated that there are so many private roads on the island he wouldn't know where to start. He added that there isn't enough to go around and asked who decides which roads get it and which don't. He stated that he lives on a private road also and if they need stone, some will pay for it. He also stated that as far as giving it away they haven't done it so far.

Mayor Tarr advised that the Public Works Director has been working on a Private Roads Policy. He stated that it isn't complete because of the legal issues. He stated that the Town has a rough draft. He added that there are approximately 26 miles of private roads on the Island. He advised that they are working on it.

Mr. Whealton asked if a contractor could purchase millings from the Town legally.

Mayor Tarr stated that if there is surplus it would be put out on bid.

Mr. Whealton asked to be put on the bidders list.

Town Manager Ritter advised that he could purchase millings from Branscome Eastern Shore.

Mayor Tarr asked staff to get Branscome's number for Mr. Whealton.

- Mrs. Linda Ryan, President of the Chincoteague Island Library Board of Directors, advised that the Chincoteague Island Library is celebrating their 20th year of serving the community. She stated that she is before Council to issue the whole community an invitation to the Open House on June 13th at 3:00 p.m. – 5:00 p.m. She stated that there will be refreshments, slide shows, tours, music and some things outside for the kids. She added that it's going to be a fun day and a chance for people to check out the library. She asked everyone to get the word out for the big celebration.

STAFF UPDATE

Planning Department

Town Planner Neville advised that the report with a brief summary included in the packet. He reported that he received an email from Mr. Charlie Banks, the State Coordinator letting us know that all the hard work on the Floodplain Ordinance has been approved by FEMA and the Town has been taken off the suspension list.

Police Department

Chief Mills stated that the Police Department has received 347 calls for service in April. He reported that he and Officer Butler participated with the EMS in the mock motor vehicle crash last week at the high school. He added that Paramedic Kevin Holloway headed this up and did a good job. He stated that they try to drive home issues that the kids going to the prom need to be careful and not drive distracted.

Mayor Tarr and Vice Mayor Richardson thanked the Police Department and EMS for doing this for the kids.

Public Works Department

Supervisor Fitchett stated that in addition to the monthly report they finished the paving on South Main Street and will finish the patches around town tomorrow.

General Government

Town Manager Ritter reported that the Chincoteague Volunteer Fire Company has approved the financing of the special shift of EMS from Memorial Day to June 30th and after that the Town will pick up the expense to Labor Day. He stated that Hurricane Preparedness Week is May 24th - 30th adding that it is a tax free week on preparedness items. He reported that the Robert Reed Park extension has begun and should be completed by June 28th. He explained that they would like to add an extension going to the existing sidewalk not leaving a void in the current sidewalk to the new sidewalk. He also stated that they are still dealing with water leaks. Town Manager added that staff has been training on new software with Southern Software. He advised that staff is working on debt setoff for delinquent conversions.

AGENDA ADDITIONS/DELETIONS AND ADOPTION

Mayor Tarr asked to add item 3b. Robert Reed Park Sidewalk which is in addition to the current sidewalk contract with Branscome Eastern Shore. He added this would be separate. He asked Town Manager Ritter if it is in such a time frame that it be put on the agenda this evening.

Town Manager Ritter stated that now is the appropriate time to be able to get the concrete trucks there to pour. He added that if they wait they can't drive across the sprinkler system and lawn.

Mayor Tarr asked about the procurement policy and sole source.

Town Manager Ritter advised that it is sole source for this portion because they are already doing work on the old Vesley property.

Mayor Tarr asked if it was in the best interest of the community to get them in there while they're doing work.

Town Manager Ritter advised that it is.

Councilman Ellis asked what the difference is between this and the signage vote at Mariner's Point.

Mayor Tarr stated that the difference is that this is an emergency procurement to be able to get the contractor out before the summer months. He added that he doesn't believe that the signage is of an urgent nature.

Councilman Frese feels that this is urgent because of the sprinkler system installation that can't be driven across by the concrete truck. He stated that it should be put in before.

Councilman Jester stated that there are enough leaks from the events there.

Mayor Tarr stated that if they don't put it on the agenda it will be addressed on the 21st.

Town Manager Ritter stated that they want to get this done before the pavers because they will put the sprinklers in after that.

Mayor Tarr asked Council's pleasure.

Councilman Jester motioned, seconded by Councilman Ellis to adopt the agenda adding item 3b. Robert Reed Park Sidewalk. Motion carried.

Ayes: Jester, Ellis, Richardson, Taylor, Frese

Nays: Leonard

Absent: None

Town Attorney Burge advised that you can't add an agenda item without all members of Council present. She is unsure of any procedures unique to this Council. She stated that if an amendment is presented to a full Council then they can make that decision. She explained that looking at the procurement section this is an ongoing and related to a competitive negotiation with an existing contractor on the property they have. She stated that the vote on the matter with all Councilmembers present stands.

1. Consider Adoption of the Minutes

- **Regular Council Meeting of April 6, 2015**
- **Council Budget Workshop Meeting of April 8th & 14th, 2015**

Councilman Frese advised that he has made corrections at the office adding that he was present at the 8th and 14th Budget Workshops.

Town Manager Ritter advised that those changes have been made.

Councilman Frese motioned, seconded by Councilman Jester to adopt the minutes of the April 2, 2015, Regular Council Meeting and April 8th and 14th, 2015 Council Budget Workshop Meetings as changed. Unanimously approved.

2. Joint Public Hearing on the Zoning Ord.-Building Height, Result of Freeboard

Planning Commission Chairman Rosenberger called the Planning Commission meeting for the purpose of a joint public hearing on the Zoning Ordinance – Building Height as a result of Freeboard.

Town Planner Neville explained that the information is in the packet and they have found that the problem is in both the definition of building height and the height regulations in both of the zoning districts measuring building height from the base flood elevation. He stated that with the new FEMA flood maps they have areas with no base flood elevation because they're outside the special flood hazard areas. He added that they also have areas where new construction would meet new freeboard standards. He explained that what happens is the method of measuring building height needs to respond to those 3 basic conditions.

Town Planner Neville advised that they looked at other communities that addressed this matter and made an additional staff recommendation to model an ordinance change based on Deal Island, SC. He stated that they feel the language helps adopt the different choices for building heights necessary to allow for flexibility for residential and commercial structures. He explained that it starts at the midpoint of a sloped roof to allow for this flexibility. He also stated that another issue to the commercial buildings is typically for a hotel. He also explained this revision.

Town Planner Neville read and explained the redline recommendations. He stated that they took a conservative approach to spell out the freeboard specifications. He also stated that they maintain the height regulations at 36 feet.

Planning Commission Chairman Rosenberger feels that Town Planner Neville explained the process and intent well. He feels it is a change that provides the commercial establishments the ability to have a mechanical device that will not impact the 36' height. He added that there is concurrence with the Commission members.

Mayor Tarr opened the public hearing.

Mr. Elva Whealton asked if there were two different elevations that they are shooting from. He asked where he measures from.

Town Planner Neville advised that the method for any existing structure is measured by the FEMA base flood elevation. He added that for new structures it is measured by the FEMA base flood elevation plus 2 feet. He explained that this is a change that was adopted by Council. He also stated that areas outside of the floodplain should be measured from the existing elevation of the land and not the proposed elevation.

There were a few comments.

Mayor Tarr closed the public hearing. He asked Town Planner Neville if the Planning Commission reviewed the updated staff recommendations.

Town Planner Neville advised that they have. He referred to the agenda packet advising that they adopted that with changes. He added that it is a little more conservative maintaining control over different conditions that may be invented.

Councilman Frese asked about the base elevation being at +2 feet at freeboard. He continued that it is from the new flood elevation +2 feet.

Town Planner Neville advised it was discussed and they were unsure how many people would use the full 36 feet. He stated that in the north end of the island it doesn't provide an incentive to build higher. He added that the idea was so that they couldn't sneak a 4th story in there.

There were further comments.

Town Manager Ritter asked if an elevator shaft could be exempt like a chimney.

Town Planner Neville advised that it is as well as church steeples.

The Planning Commission recommended that Council approve the changes as presented in the agenda packet.

Mayor Tarr advised that Council has 2 recommendations. He stated that 1 is from the Planning Commission and the other is an updated version from staff and either would work with one being stricter.

Town Planner Neville stated they are both similar one is more stringent than the other. He elaborated further. He stated that they were more interested in the areas outside of the floodplain. He recommended that Council approve the 1st redline change.

Councilman Leonard motioned, seconded by Councilman Ellis to accept the Planning Commission's recommendation of the Zoning Ordinance, Section 2.24, Building Height as a result of the Freeboard addition. Unanimously approved.

Town Code Appendix A – Zoning (Section 2.24)

Article II. Definitions - Sec. 2.24. Building Height

The vertical distance measured at the site of the structure from one of the following: base flood elevation, two (2) foot freeboard, or established grade, whichever is greater, to the highest point of the:

- a) surface of a flat or sloping roof; or*
- b) average height between eaves and ridge line of a gable, hip or gambrel roof; or*
- c) deck line of a mansard roof.*

All Zoning Districts (R1, R2, R3, R4, A, C1, C2, C3, C4, PSP, POS, RC)

Height Regulations

(1) Buildings may be erected up to 36 feet in height in accordance with Section 2.24 (definition of building height). No structure shall exceed three stories in height.

Exception: enclosures below the base flood elevation used for incidental storage, parking garages, and means of egress shall be exempt from being considered a story if such total space is less than 600 square feet in area, however the height restriction still applies.

(2) No accessory building shall be more than 25 feet in height.

(3) Roof area extending above the maximum three story building height shall not be constructed or converted for human occupancy or use. Exception: HVAC equipment if visually screened from view, elevator bulkheads or stair structures for roof access.

(4) Chimneys and flues shall not be more than six feet above the height of the main buildings upon which they rest.

(5) Church spires, belfries, monuments, flagpoles, television antennae and radio aerials may be no higher than 70 feet above mean sea level (excluding public utilities).

(6) Parapet walls shall not extend more than four feet above the maximum building height for non-residential structures.

3. Bid Award for a Contract to Repave the Island Nature Trail.

Town Manager Ritter reported for Public Works Director Spurlock. He advised that it has been properly advertised. He stated it is part of the Recreation and Trails Grant Program of \$43,000. He stated that they received it approximately 2 months ago. He stated that they were asked by Council to put out for an emergency bid as there is a safety issue in the trail. He explained that tree roots have caused the pavement to be uneven which could cause an injury. He advised that Branscome was the only bidder at \$53,700. He added that Public Works Director Spurlock recommended Branscome as the lowest qualified bidder according to specifications.

Councilman Leonard asked if the humps would be grinded out or would they pave over the top.

Town Manager Ritter believes they are grinding out the humps.

There were brief comments.

Mayor Tarr advised that there is a Trails Grant for \$43,000 and the match is \$10,750.

Councilman Leonard motioned, seconded by Vice Mayor Richardson to award the bid to Branscome Eastern Shore for Contract 01-PAV-15, the Island Nature Trail Paving Project in an amount not to exceed \$53,700. Unanimously approved.

3b. Bid Award for Robert Reed Park Sidewalk

Town Manager Ritter advised that this is an emergency because they want to get the concrete trucks to the property prior to the completion of the waterlines and landscaping. He referred to the map explaining the limits to the DCR Grant. He mentioned that this will also enable easier handicapped access to the Library and will be built so that vehicles can ride over the annex portion for unloading at the pavilion. He advised that he worked with Branscome to reduce the cost and time frame. He added that the anticipated cost to the Town would be less than \$10,000. He further explained the scope of work.

Councilman Jester stated that it would make sense to put it in now.

Councilman Leonard asked if the money was currently in the budget.

Town Manager Ritter advised that they have a Phase 2d project that they aren't doing this year and they could use that money. He also stated that they have \$26,000 coming from American Tower from their contract.

There was brief discussion as to the ownership of that part of the property.

Town Attorney Burge discussed accepting a bid outside of competitive bidding. She referred to the procurement policy stating that construction can be done outside of competitive bidding when there is a determination in writing. She recommends that they write a paragraph identifying the reason to go outside of competitive bidding. She feels that it should be a specific

reference to real property and construction. She added that this makes logical sense because they already have a contractor on the property doing that scope of work. Town Attorney Burge stated that because of the discussion here this evening it will be fine. She suggested that in the future they just write a paragraph explaining why.

Councilman Jester motioned, seconded by Councilman Leonard to accept Branscome's bid for the Robert Reed Park in the sum not to exceed \$17,815.00. Unanimously approved.

4. Possible Adoption of the Revised Title VI Policy – Pony Express Trolley

Town Planner Neville explained that this is to adopt the updated procedures. He stated that this is similar to the one adopted a few years ago with updates and a new format from DRPT. He also stated that this is the non-discrimination language. He stated that this is also a detailed annual report that will be updated annually. He asked Council to consider adopting the Title VI Policy.

There were questions.

Town Planner Neville added that they have already adopted a complaint and procedure policy.

Councilman Frese motioned, seconded by Vice Mayor Richardson to adopt the revised Title VI Policy Procedures for the Pony Express Trolley. Unanimously approved.

5. Resolution on the Annual Spring Clean-up, Paint-up, Fix-up Week

Mayor Tarr stated that the week of May 9th through May 16th is the annual Paint-up, Fix-up Clean-up Week.

Vice Mayor Richardson motioned, seconded by Councilman Frese to adopt the Resolution on the Annual Spring Clean-up, Paint-up, Fix-up Week. Unanimously approved.

Councilman Jester asked if this included debris. He stated that some of the non-resident homeowners put things out on the sidewalk without calling it in. He feels they should pick it up anyway.

Vice Mayor Richardson explained that if it isn't called in and the Town picks it up and the customer didn't want it collected the Town has to reimburse that customer.

Supervisor Fitchett added that they go by the policy.

Mayor Tarr stated that they stick to the policy that they have to call it in.



Resolution for Spring Cleanup, Paint up, and Fix up Week

A RESOLUTION of the Town of Chincoteague Island, Virginia, to acknowledge the importance of Earth Day and support the community-wide activities and events that remind us of our Island's connection to the rest of the planet.

WHEREAS, we are fortunate to live in a Town so abundantly blessed with natural assets and we have a continuing responsibility for conserving our environment by keeping it clean, healthy, and beautiful; and

WHEREAS, the Town of Chincoteague Island and our citizens are committed, through the goals of the Comprehensive Plan, ordinances, policies and our actions, to the conservation and stewardship of our natural landscape, open space and sensitive environmental areas; and

WHEREAS, Chincoteague's Mother Earth Day is Saturday, May 9, 2015; Mother Earth Day will celebrate the beauty of our Island and involve people around the world over the course of several days; and

WHEREAS, during this celebration, we have the opportunity to demonstrate to ourselves, our neighbors, and our visitors, our commitment to a clean and beautiful town.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF CHINCOTEAGUE, IN COUNCIL MET:

1. That the week of May 9th – May 16th, 2015 is designated as **SPRING-CLEAN UP, PAINT UP, & FIX UP WEEK** in the Town of Chincoteague to coincide with the Mother Earth Day Celebration
2. That all organized and individual segments of our population participate in this noble effort by developing and carrying out imaginative clean-up, paint-up, and fix-up projects which will serve to enhance, restore, or maintain the beauty of all properties in our Island community.
3. All Spring Cleanup debris should be placed for pickup during the week of May 9 –May 16, 2015 so that our Town of Chincoteague will exemplify cleanliness and beauty and to kick off the Tourist Season. Calling the Town Office with the items to be picked up will ensure collection of said items.

John H. Tarr, Mayor

Attest: _____
Robert G. Ritter, Jr., Town Manager

6. Resolution on the 2016 VA Department of Transportation Revenue Sharing Litter Grant Program

Mayor Tarr stated that this is an annual program that the Town participates in.

Councilman Frese motioned, seconded by Councilman Jester to adopt the Resolution on the 2016 Virginia Department of Transportation Revenue Sharing Litter Grant Program. Unanimously approved.



RESOLUTION

WHEREAS, The Town Council of the Town of Chincoteague, Incorporated desires to submit an application for an allocation of funds of up to \$5,000 through the Virginia Department of Transportation, Fiscal Year 2016 Revenue Sharing Program; and,

WHEREAS, \$5,000 of these funds are requested to fund recycling collection fees along with the Spring and Fall Town Cleanup Projects;

NOW, THEREFORE, The Town Council of the Town of Chincoteague, Incorporated hereby supports this application for an allocation of up to \$5,000 through the Virginia Department of Transportation Revenue Sharing Program.

BE IT FURTHER RESOLVED the Town Council of the Town of Chincoteague, Incorporated hereby grants authority for the Town Manager to execute project administration agreements for any such approved revenue sharing project.

ADOPTED by unanimous vote of the Town Council on May 4, 2015.

John H. Tarr, Mayor

Attest:

Robert G. Ritter, Jr., Town Manager

7. Resolution on Designating Hurricane Awareness Week

Mayor Tarr stated that this is also an annual resolution for Hurricane Preparedness Week from May 24th – 30th.

Councilman Leonard motioned, seconded by Councilman Frese to adopt the Resolution on Designating Hurricane Awareness Week. Unanimously approved.



RESOLUTION
Hurricane Preparedness Week 2015

Whereas, The Town of Chincoteague hurricane season officially begins June 1st and ends November 30th of each year. In order to heighten awareness, the week of May 24-May 30, 2015 has been designated "Hurricane Preparedness Week"; and

Whereas, with the Town of Chincoteague being an Island, is vulnerable to the devastating effects that a hurricane or tropical storm can cause. With the average land elevation of 3.5 feet above mean high tide could face loss of life and property if such a disaster occurs; and

Whereas, both public and private entities should develop emergency response and recovery plans in accordance with the local jurisdiction and local emergency management office. Such preventative action could save lives; and

Whereas, the Town of Chincoteague Emergency Management Division, the National Weather Service, and the Commonwealth of Virginia strongly suggest that all residents and visitors to the Town of Chincoteague be aware of the high winds, flooding and severe weather that may occur in conjunction with a tropical storm or hurricane.

Now, Therefore, Be It Resolved, that the Town Council' of the Town of Chincoteague, Virginia does hereby proclaim the week of May 24th – May 30th, 2015 as "Hurricane Preparedness Week: in the Town of Chincoteague.

John H. Tarr, Mayor

Attest:

Robert G. Ritter, Jr., Town Manager

8. Proclamation in Recognition for National Public Works Week

Mayor Tarr advised that the Week of May 17th is National Public Works Week.

Councilman Frese motioned, seconded by Vice Mayor Richardson to adopt the Proclamation in Recognition for National Public Works Week. Unanimously approved.



**Town of Chincoteague
Proclamation**

Whereas, public works services provided in our community are an integral part of our citizens' everyday lives; and

Whereas, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, streets, parks, public buildings, and solid waste collection; and

Whereas, the health, safety and comfort of this community greatly depends on these facilities and services; and

Whereas, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

Whereas, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform,

Now, therefore, I, Honorable John H. Tarr Mayor of the Town of Chincoteague do hereby proclaim the week of May 17 "National Public Works Week" in The Town of Chincoteague and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

Given under my hand and Seal of the Town of Chincoteague, Virginia this 4th Day of May, 2015.

Honorable John H. Tarr, Mayor

9. Proclamation in Recognition for National Police Week

Mayor Tarr stated that the National Police Week is May 10th – 16th.

Councilman Leonard motioned, seconded by Councilman Jester to adopt the Proclamation in Recognition for National Police Week. Unanimously approved.



**Town of Chincoteague
Proclamation**

National Police Week, May 10 – 16, 2015

To recognize National Police Week 2015 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Chincoteague Police Department;

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries;

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 117 officers killed in 2014 and 156 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 27th Annual Candlelight Vigil, on the evening of May 13, 2015;

WHEREAS, the Candlelight Vigil, in Washington DC, is part of National Police Week, which takes place this year on May 10-16;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED that the Town of Chincoteague formally designates May 10-16, 2015, as Police Week in Chincoteague Island, Virginia, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Given under my hand and Seal of the Town of Chincoteague, Virginia this 4th Day of May, 2015.

John H. Tarr
Mayor

Councilman Leonard asked for a proclamation for the General Government Staff.

10. Proclamation for Safe Boating Week

Mayor Tarr stated that in the packet there is a proclamation signed by the Mayor, U. S. Coast Guard and the Town Manager designating the week of May 15th – 22nd as the Safe Boating Week.

Councilman Leonard motioned, seconded by Councilman Frese to adopt the Proclamation for Safe Boating Week. Unanimously approved.



PROCLAMATION

Americans are increasingly heading to the water for recreation and relaxation as the opportunities for on-the-water activities that grow each year. But with this growth comes additional responsibility. It is vital that both novice and experienced boaters alike practice safe boating habits---especially wearing a life jacket. Approximately 88 percent of those who die in boating-related drownings were not wearing life jackets.

WHEREAS, hundreds of lives could be saved each year by wearing life jackets and the law requires that wearable life jackets be carried for each person on board a boat.

WHEREAS, responsible boaters will learn the local boating regulations, master the “rules of the road”, not drink alcohol and boat, wear their life jacket, and respect fellow boaters.

WHEREAS, U. S. Coast Guard Auxiliary, Flotilla 12-06 Chincoteague provides safe boating instruction for all ages in order to prevent boating accidents and to teach rescue and survival techniques in case one does occur.

WHEREAS, boaters nationwide are wearing their life jackets this week and year round to recognize National Safe Boating Week with the theme, “Life Jacket. WEAR IT! a habit we can live with!”

NOW THEREFORE, BE IT RESOLVED I, Mayor John H. Tarr, proclaim May 15 through 22, 2015 as National Safe Boating Week within the Town of Chincoteague and encourage all boaters to wear their life jacket, boat responsibly, and enroll in a safe boating class.

DATED this 29th, day of April, 2015

Mayor John H. Tarr
Town of Chincoteague, Inc.

BMC. Hank Deatrich
Officer in Charge
U. S. Coast Guard
Station Chincoteague

Robert G. Ritter Jr., Town Manager
Town of Chincoteague, Inc.

Warren C. Peake
Flotilla Commander 12-06
U. S. Coast Guard Auxiliary

11. Proclamation for Poppy Day

Mayor Tarr stated that there is a proclamation from the American Legion Auxillary #159 asking the Town to proclaim May 16th as Poppy Day. He added that they will be giving out poppies that day.

Councilman Frese motioned, seconded by Councilman Leonard to adopt the Proclamation for Poppy Day. Unanimously approved.



Poppy Day Proclamation

Whereas, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers; and

Whereas, millions who have answered the call to arms have died on the fields of battle; and

Whereas, a nation must be reminded of the price of war and the debt owed to those who have died in war; and

Whereas, the Red Poppy has been designated as a symbol of sacrifice of lives in all wars; and

Whereas, the American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower,

Now, therefore, I, John H. Tarr, Mayor of the Town of Chincoteague, Virginia, do hereby proclaim, May 16, 2015 as Poppy Day and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy during this week.

Dated this 4th day of May, 2015.

_____,
John H. Tarr, Mayor

Attest:

Robert G. Ritter Jr., Town Manager

12. Proclamation in Recognition of the 20th Anniversary of the Chincoteague Island Library.

Mayor Tarr explained that this proclamation is in recognition of the 20th anniversary of the Chincoteague Island Library on July 4th.

Councilman Jester motioned, seconded by Councilman Leonard to adopt the Proclamation in Recognition of the 20th Anniversary of the Chincoteague Island Library. Unanimously approved.



**PROCLAMATION
IN RECOGNITION OF
THE 20TH ANNIVERSARY OF THE
CHINCOTEAGUE ISLAND LIBRARY**

Whereas, on July 4th, 1995 a group of civic-minded residents, responding to the needs of a young and growing community, met with the objective of establishing a library in Chincoteague Island, Virginia; and

Whereas, these determined individuals founded the library in the Historic Downtown area of Chincoteague with a mere 3,600 volumes and opened its doors on July 4th, 1995; and

Whereas, from these modest beginnings the Library's collections grew along with the community, to the point that a new addition was erected in 2009, and now with a current collection of 12,704 items in the collection; and

Whereas, over the years, the Library has offered programs for all ages, outreach services, literacy initiatives, job search and small business resources, expanding information services, computer use, internet access and other means of community support and enrichment; and

Whereas, the Library has continued to serve the people of Chincoteague Island, Accomack County and visitors from near and afar as a place of learning, culture and community.

Now, Therefore, I, John H. Tarr by the virtue of the authority vested in me on behalf of the Chincoteague Town Council and as the Mayor of the Town of Chincoteague, do hereby extend to the Chincoteague Island Library sincere gratitude to its Board, staff and volunteers, past and present for their accomplishments, commitment and dedication to the Town of Chincoteague, its residents and many visitors.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of Chincoteague to be affixed this 4th day of May, 2015.

John H. Tarr, Mayor

Attest:

Robert G. Ritter, Jr., Town Manager

13. Mayor and Council Announcements or Comments

Councilman Taylor stated that he understands that it's hard to deal with hiring Branscome without competition. He stated that the Town deals with Branscome and the competition isn't heavily around here. He feels that with the money spent with Branscome maybe they can send some millings our way.

Councilman Ellis stated that the VML is in the process of sponsoring a series of training around the state. He stated that he attended one last week in Wachapreague dealing with sea level rise. He state they talked about the practical and legal aspects of sea level rise. He also talked about the students that participated in Student Government Day. He feels they took their jobs seriously and they did a good job. Councilman Ellis feels they should also proclaim the Mayor's birthday tomorrow.

Mayor Tarr thanked Councilman Ellis.

Councilman Leonard also commented on the Student Government Day. He stated that it was good to see how they realized how the government is handled and the way things are done. He added that hopefully they will see some of them in Council's seats.

Planning Commission Chairman Rosenberger stated that Saturday is Mother Earth Day and they have 6 rain barrels that helps with the water storage issues. He also stated that the Chamber did a super job with the Seafood Festival.

14. Closed Meeting in Accordance with Section 2.2-3711(A)(1) of the Code of Virginia.

• Personnel Matters

Councilman Frese moved, seconded by Councilman Taylor to convene a closed meeting under Section 2.2-3711(A)(1) of the Code of Virginia to discuss personnel matters. Unanimously approved.

Councilman Frese moved, seconded by Councilman Leonard to reconvene in regular session. Unanimously approved.

Councilman Leonard moved, seconded by Councilman Frese to adopt a resolution of certification of the closed meeting.

WHEREAS, the Chincoteague Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(1) of the Code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Chincoteague Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE: Ayes- Ellis, Leonard, Richardson, Jester, Frese, Taylor
Nays- None
Absent- None

Adjourn

Councilman Leonard motioned, seconded by Vice Mayor Richardson to adjourn. Unanimously approved.

Mayor

Town Manager

MINUTES OF THE MAY 21, 2015
CHINCOTEAGUE TOWN COUNCIL MEETING

Council Members Present:

John H. Tarr, Mayor
Ellen W. Richardson, Vice Mayor
J. Arthur Leonard, Councilman
Gene W. Taylor, Councilman
Ben Ellis, Councilman
John N. Jester, Jr., Councilman
James T. Frese, Councilman

CALL TO ORDER

Mayor Tarr called the meeting to order at 5:00 p.m.

INVOCATION

Councilman Ellis offered the invocation.

PLEDGE OF ALLEGIANCE

Mayor Tarr led in the Pledge of Allegiance.

PUBLIC PARTICIPATION

- Mrs. Christy Bott thanked Council for helping with her son's Boy Scout project. She gave a summary of what her son did. She explained his plans and reasons behind the interpretive signage for the Memorial. She stated that he met with the Public Works Director inquiring about the process of working with the Town. She stated that he then went to the Recreation and Community Enhancement Committee and presented his idea. She continued that he then came before Council for approval. Mrs. Bott stated that the Eagle Scout Project is a multi-step process. She explained the lengthy process that her son went through all while learning much more than expected. She stated that he worked on this sign for over a year.

Mrs. Bott listed a couple of problems with the sign. She then stated that the name at the top of the sign was addressed and discussed at the Recreation and Community Enhancement Committee. She stated that they were corrected numerous times that this was called "Mariner's Point". She stated that her husband contacted Councilman Jester about this. She explained that the sign maker stated that signs are usually the name of the area and is at the top of the sign. She stated that she felt this was appropriate for those lost at sea and for those in the community who still make a living working on the water. She thanked Council for allowing her son and future Scouts' projects. She requested that the sign be left as is. She explained that her son made it with the best of intentions. She stated that he has worked hard and doesn't understand when he followed the proper procedures why his work will not stand. She also added that he wants to know what he will say to those businesses who generously donated for this sign.

Mrs. Bott concluded that her husband Chris, the Scout Master, has taught so many things to the boys in the community. She stated that these men care about the boys as individuals. She stated that Scouting makes a big difference in our young people's lives. She again thanked Council for

all the support the Town has given them because these projects help the next generation to be important people in our community and for community service.

- Mr. Barry Abell reiterated the lengthy steps taken giving explanation as to how and when the sign was changed from Chincoteague Island Watermen's Memorial to Mariner's Point. He stated that there's a law of right and wrong. He stated that they are trying to do something good for the community. He also stated that he has been to the Council meetings and it has been a long process to get to a vote. He wants his son to learn to do the right thing, be honorable and have integrity in his work. He feels that what they see is a few mistakes made. He added that they do these things in good faith to honor people. He offered to purchase the new sign. He also stated it's to honor the cross that's been put there. He doesn't want to discourage the work young Mr. Bott has done. He suggested changing the sign to be nondescript and putting the Chincoteague Island Watermen's Memorial on it. Mr. Abell stated that they have made a beautiful spot. He stated that if Council would vote on this tonight he will pay for a new sign so the scouts can complete their projects.

Councilman Leonard asked Mr. Abell if he was giving up on the plans to put the Watermen's Memorial downtown.

Mr. Abell responded that he wasn't.

Councilman Leonard stated that it seems that he is dividing the Memorial. He added that by having one memorial at Curtis Merritt Harbor and then having another one downtown, it is being dividing. He stated that the funds should be saved for the Memorial in Town.

Mrs. Abell interjected that it's in the minutes that this was Phase I of the Memorial to raise awareness for the Watermen's Memorial. She stated that Mr. Abell feels like all that is being taken out of it, which is why he gave all the information to young Mr. Bott for his project. She added that Mr. Abell totally supported it to raise awareness. She stated that they asked Mr. Bott about the change and was advised it's Town protocol. She stated they are before Council to look for help.

Mr. Abell also stated that they are looking to get projects off the ground. He didn't realize that for a decent statue they would need so much money. He stated that they need to find a way to keep it going which is why they decided to put the cross up. He added that ANEC donated their poles and labor to put them up. He stated that Council told them they were doing a good job and keep going. He added that now they put a stop to everything and halfway through Council decided to only allow one Memorial. He feels that wasn't right.

Mr. Abell also stated that Boy Scouts come up every year and it's another way to keep awareness. He stated that everyone was in agreement to sell the boat and give the money to the Boy Scouts to get the project going. He added that this focus was on the Memorial and the Boy Scouts. He hopes someday that there will be a monument downtown. Mr. Abell advised he has asked NASA, the Navy and the Town for help. He added that no one wants to give the money. He asked what is confusing the issue and feels it's not confusing: Phase 1 was at the Harbor and

Phase 2 is downtown. He stated that he doesn't want a Boy Scout to request to do a project at the Chincoteague Watermen's Memorial and a Councilman to change it to Mariner's Point.

Councilman Ellis stated that he saw the presentation talking about Phase 1 at the marina and Phase 2 out Town which received Council's blessing.

Mr. Abell discussed the sign making it nondescript and will pay for it to compromise. He stated that if they honored their commitment they wouldn't be here today.

Mrs. Bott stated that a new sign wouldn't be her son's project.

Mrs. Abell suggested a compromise of the sign would read: Chincoteague Island Watermen's Memorial at Mariner's Point.

Mayor Tarr stated that the floor is still open for public participation. He stated that there will be a review of anything that's going in a park from now on. He also stated that there wasn't a review process. He stated that since then there is a form that will show the due process with review of full Council of a final draft. He added that there have been kiosks before with a review of the plans. He stated that it is Council's fault. Mayor Tarr also stated that there was an agreement that young Mr. Bott could put his sign up to complete his project. He added that the sign went up yesterday and he signed off on it today.

Mr. Abell interjected that this isn't what was agreed to last week.

Mayor Tarr advised that it was. He explained that they agreed that the sign would go up so that young Mr. Bott could get his project out of the equation. He added that this came from Mr. Abell. He stated that they put it up before the meeting so that Council could decide the fate of the sign.

Mrs. Abell stated that this will sign-off on his project. She asked if Council could make their wrong right and put up their corrected sign.

Mr. Abell stated that this wasn't the agreement.

Mayor Tarr stated that by a legal vote of Council the sign is up. He added that it can't be taken down without a vote by Council.

There was discussion as to the position of the sign.

Mrs. Abell stated that this whole project has taken away from the cross and is now saying that all this land is in honor of those lost at sea. She continued that the Town and the Scouts are taking away everything that Mr. Abell has worked for. She feels that the sign isn't at the cross it's at the entrance. She added that this is what this man has worked on for years.

AGENDA ADDITIONS/DELETIONS AND ADOPTION

Councilman Taylor motioned, seconded by Councilman Frese to adopt the agenda as presented. Unanimously approved.

1. Discuss Signage at Mariners Point

Councilman Jester stated that there have been things said that he didn't say. He explained that he doesn't have the authority to say that they can have 2 memorials. He stated that he has been supporting Mr. Abell on this project for 2 years or more. He advised that he has helped sell tickets for the boat and promoting it. He stated that it is hard to raise money when you have 2 memorials. He added that he supports the bronze statue downtown. He also stated that he found in the plans for the downtown that they left out a spot for the memorial and had it put in. He stated that his concern is that it's hard to sell 2 projects with the same name.

Councilman Jester also stated that he discussed with Mr. Bott about an interpretive sign. He stated that the question came up about the name of the Park. He advised that he didn't tell Mr. Bott that it has to be named Mariner's Point. He stated that the location is Mariner's Point and was approved by Council. He explained that he has been in support of Mariner's Point and to clean up the area. He stated that it isn't true that he didn't support this or has said things he didn't say.

Councilman Ellis agreed with Mrs. Bott's statement. He stated that the original intent was to construct an interpretive sign about the Memorial. He added that it had nothing to do with the name of the location. He stated that the purpose was to present information about the Memorial. He advised that he spoke with Mr. Bott and it isn't clear of how the name came about. He feels that young Mr. Bott did everything he was told to do. He stated that the only reason he can't support their request is that the title should be of what that cross is about, which is the Watermen's Memorial. He added that it happens to be located at Mariner's Point. He stated that it bothers him and they should be celebrating what the Scouts have done.

Councilman Ellis stated that they went to a meeting with Mr. Abell to come to a compromise to get Mr. Bott's son the Eagle Scout by putting up the sign, signing off on the project and leaving it up for some time. He also stated that they didn't reach any agreement and he understood that nothing was going to happen until tonight. He added that he doesn't want young Mr. Bott to be penalized and they need to do the right thing. Councilman Ellis feels they don't need to name the area down there. He stated that he feels the sign should be titled, it's not about Mariner's Point it's about the Memorial.

Councilman Frese stated there is nothing but good people involved and there is a misunderstanding as there is more than one project going on at once. He stated that Mr. Abell had the idea and the Boy Scouts have been interjected into the project. He stated that he was informed that it's not a cross down there, it is a ships mass. He did not agree with that. He feels that in today's times it is a cross and should be a cross. He added that this is what we follow as a Town, as the people and as the country. He disagrees with Councilman Leonard that we shouldn't have two locations for memorials. Councilman Frese stated that for over 50 years he thought that was Fisherman's Point. He added that these things happen and not because he is a liar or wants to deceive. He doesn't want to pit the Boy Scouts against the location. He feels

they should all come together and call it a cross. He also feels there should be a statue at the Robert Reed Park. He suggested putting aside the misunderstandings and hurt feelings from those misunderstandings. He advised that he applauds and supports everyone for what they've done.

Councilman Taylor asked Mrs. Bott about her suggested compromise.

Mrs. Bott stated she would speak with Mr. Bott and her son about it. She feels this may be an appropriate compromise to show his work with the full title of "Chincoteague Island Watermen's Memorial at Mariner's Point".

Mr. Abell interjected that she hadn't talked to him once.

Mayor Tarr asked that they address Council.

Mrs. Bott stated that they wanted it to get into production which takes 9 week.

Councilman Taylor stated that they made a fine sign.

Mrs. Bott stated that she would talk to Mr. Bott and her son.

Mrs. Abell feels that mistakes were made and needs to be corrected. She added that it's still his work and still his sign.

Councilman Taylor stated that it's going to be quality.

Mrs. Bott feels that this fixes all the problems everyone has.

Councilman Taylor also stated that he wants to do his part and unify the Boy Scouts, the church or the community which would be admirable.

Mrs. Bott advised that the advertisement has been blocked out.

Councilman Taylor suggested adding to the sign signifying "Sponsored by the Boy Scouts of America" because more projects are coming.

Mr. Abell stated that at the last Council meeting two things were decided. He stated one was to wait until tonight's meeting to vote on whether they would change the sign or not. He added that putting a sign there and putting a cover over it isn't what they want. He stated that they agreed last week that young Mr. Bott could go down there and take a picture but it wouldn't stay up. He added that that's what he agreed to and they would vote on whether they were going to get a new sign or not. Mr. Abell stated that he was going to buy a new sign. He asked Council which sign they were going to approve, his or young Mr. Bott's. He added that he is going by Council's rules. He suggested putting the new sign up that's nice, he will pay for it. He feels they need to maintain the integrity of the sign with a certain set of criteria. He wants a new sign and wants a vote on whether they get a new sign or not.

Councilman Ellis feels they need to address the location of the sign.

Mrs. Bott commented that her son has a problem with changing the sign. She stated that it is Council's call and doesn't want to seem petty but they are willing to add to the title.

Councilman Taylor stated that the main concern about the sign was the advertisement. He believes that an olive branch has been extended. He stated that a compromise has been done and the issues addressed.

Mr. Abell stated that they're going to doctor the sign and put it there.

Councilman Taylor responded that the sign is already there.

Mr. Abell feels Council is wrong and they should get a new sign. He stated that his opinion is to get a new sign and put it by the cross.

Councilman Leonard stated that Mr. Abell is discrediting young Mr. Bott's sign altogether. He added that they got his project for "his" Eagle Scout and now to take it down. He stated that it puts Council in a hard position to go against this Boy Scout who has put his heart and soul into this sign.

Mr. Abell advised that from day one he offered his help and to let him look at it before it goes into production. He suggested buying a new sign for the boy and doing it the right way.

Councilman Frese disagreed with Councilman Leonard. He stated that they agreed that it has always been the Chincoteague Watermen's Memorial.

Councilman Leonard interjected that young Mr. Bott has already done the work and the sign is up. He stated that they have agreed to work with the Town and change the name at the top.

Councilman Frese stated that Mrs. Bott stated that they should have contacted Mr. Abell.

Mrs. Bott responded that she never said that.

Councilman Frese stated that he has never heard of a project that wasn't consulted before it was irrevocably done. He added that it wasn't the Boy Scout. He feels there was a lack of communication. He also stated that it's a lack of communication between Councilman Jester and Mr. Abell. He stated that there was a miscommunication or a complete lack of communication with Mr. Abell on the sign. He stated that the majority of the information on the sign was obtained by Mr. Abell.

Mrs. Bott stated that in a million years she wouldn't have guessed that the title would have caused all this.

Councilman Frese stated that he doesn't believe she did. He feels it was a rush to get the job done of having her son doing his project and they went ahead.

Mayor Tarr interjected that the Eagle Scout Project was brought to the Town of Chincoteague. He stated that it is the Town of Chincoteague's Eagle Scout Project. He added that the Town is the owner of the project, signed off on the project and should be reviewing the project. He stated that whatever the project and wherever he got his information, the Town didn't know anything about that and wasn't involved in that. He stated that the project was brought to the Town and approved. He also stated that as far as the Town checking with this person and that person, shouldn't be done like that.

Mrs. Abell stated that the idea was based on the Watermen's Memorial.

Councilman Jester stated that when he got the call from Mr. Bott about Mariner's Point he didn't have a clue that it is what was going on the sign.

Councilman Frese stated that he isn't pointing the finger of blame or criticizing anyone. He doesn't feel that this young man has suffered because he has a picture and credit for his sign.

Mr. Brian Walker, Assistant Scout Master and Delmarva Advancement Chairman, stated that as the chairman all Eagle Scout Projects for the region of the Delmarva Council has to go through him. He stated he has only done this for about a year now. He stated that listening this evening, once the Town signed onto the project, the project no longer belongs to the Scout. He added that in the advancement book, there is no expectation of longevity for a project. He stated that it's not something a Scout has to do to build a monument or something that's going to last 100 years. He stated that it's for the families, for the community and it's for them to learn how to do project management. He added that it's for them to be able to do those things in order to get their Eagle Scout rank. He stated that as of this moment, the block has been signed by Mayor Tarr as the beneficiary. He added that the project belongs to the Town and is no longer young Mr. Bott's.

Mr. Walker stated that as a dad, he knows that young Mr. Bott is affected. He informed Council of young Mr. Bott's face when he was told that the sign might possibly have to come down and be changed as he has done a lot of work that he is proud of. He stated that Council can do anything they want to it. He also stated that it was done so that when he comes home from college years from now to something that he did and is proud of that people will see coming into this town. He stated that he wasn't here for the name on the sign. He stated that young Mr. Bott is heartbroken.

Mr. Abell stated that he went to him with the thumb drive and told them to do this. He added that originally it was going to be a kiosk. He stated that young Mr. Bott called him asking for help and he agreed telling him to call it Chincoteague Watermen's Memorial and to show it to him before it is sent in for production. He advised that he didn't do that. Mr. Abell also stated that Councilman Jester, in April, told everyone that Mr. Bott called him and he told Mr. Bott to name it Mariner's Point. He stated that he is all about doing the right thing too. He added that when you sit there and give somebody something like that you expect them to do the right thing and honor their commitment.

Mr. Walker stated that it is the Town's property and this should be taken into account also. He added that it is a Boy Scout Project.

Councilman Ellis asked Mrs. Bott about her son's project last year, if he had a title in mind.

Mrs. Bott advised that she didn't think so. She stated that they did switch the name and they're willing to change the name at the top. She added that he thought that he was honoring the people there and honoring the area.

Mr. Abell stated that both of the project applications say Chincoteague Island Watermen's Memorial.

Mrs. Bott added that they did not think they were doing anything wrong. They are willing to change it to make it look nice.

Councilman Ellis stated that what they are doing is exactly what Mr. Abell is suggesting except putting up a new sign.

Mrs. Bott explained that her son found the two pictures and changing that and the title makes him feel like it's not his sign anymore. She stated that she is speaking on behalf of her son. She added that it's Council's choice and she was just stating how they feel.

Councilman Ellis feels that the problem came from the Town. He stated that Mr. Abell found out that the title had changed.

Councilman Leonard stated that it seems they found the fix by changing the title.

Mr. Walker asked if the proposal was only a title change and leaving the sign as it is.

Mr. Abell again stated that everything young Mr. Bott did was fine. He doesn't feel that having a man on the sign is good. He stated that he is just giving his opinion. He suggested changing the title and putting Mariner's Point at the bottom. He added that they shouldn't white out stuff and suggested putting another picture there. He feels they need to agree on this. He continued that instead of doctoring the old sign they can give him a new sign. He wants him to put it there. He added that you just can't come in and change the name on something. He wants to buy him a new sign. Mr. Abell stated that if he had seen it he would have told him it's not about the fishermen, it's about the men lost at sea. He added that when you're looking at a prominent businessman on the sign, you're crossing some lines there as well. He feels that they should use fishing boats and nondescript guys on there. He advised that he would have debated with young Mr. Bott and come to a compromise. He doesn't want to compromise on the fact that they need a new sign not a doctored sign.

Councilman Ellis asked if they can correct the sign and what would the quality be.

Mrs. Bott advised that they can do anything and it is of excellent quality.

Mr. Abell stated again he wants to buy a new sign.

Mayor Tarr advised that there should be two votes. He stated that 1 is about the location because it should be moved.

Councilman Frese asked for clarification as to the changes if this was agreeable to both parties. He explained that they would only change the title to put in the Chincoteague Island Watermen's Memorial. He added that the other way is to have another sign made up with the header changed and substituting two pictures. He asked what they are voting on.

Councilman Ellis asked what the thoughts were of both families involved. He asked if they would be comfortable with everyone coming together and deciding what should be in those pictures.

Mrs. Bott explained that they are fine with changing the name but she doesn't think her son would feel comfortable at this point going back and starting over.

Councilman Leonard motioned, seconded by Vice Mayor Richardson that the sign be moved to the top of the memorial. Unanimously approved.

There were a couple of comments clarifying that they were using the existing sign and only changing the title.

Councilman Leonard motioned, seconded by Councilman Taylor to only change the header on the existing sign to "Chincoteague Watermen's Memorial". Motion carried.

Ayes: Leonard, Taylor, Jester, Tarr

Nays: Ellis, Richardson, Frese

Mr. Abell told Council they should be ashamed of themselves.

2. Discuss Bench Location at Mariners Point

Mayor Tarr explained that in the packet there is the Eagle Scout Project and location of 3 benches.

Public Works Director Spurlock stated that young Mr. Walker has proposed to put 3 benches at the Memorial. He explained the location diagram in the packet. He added that Council has already seen the information and this is only about the location of the benches. He also added that the only thing they may do is move them back a little from the edge.

Councilman Frese feels that if they move them back a little people could sit to view the water and it would be safer.

Councilman Leonard commented that there is no lettering or information on the benches.

Mr. Walker stated that the pictures in the packet are the raw benches. He added that the design has been painted in gold and sealed. He stated that one bench has been painted with "J.T. Walker, Eagle Scout Project". He offered to take it off if necessary. He also explained the earth anchor change.

Mayor Tarr asked Mr. Walker if he would work with Public Works Director Spurlock. He stated that the Public Works Department will assist in any way they can.

Councilman Jester motioned, seconded by Vice Mayor Richardson to approve the location of the 3 benches for the Eagle Scout Project the Mariners Point according to the description from Public Works Director Spurlock. Unanimously approved.

Councilman Jester told young Mr. Walker he did a good job.

There was discussion regarding the Eagle Scout Project.

Mayor Tarr explained that the Eagle Scout Project was brought to the Town and the Town should be doing the review and not Mr. Abell. He added, who's to say what kind of boats the Town wants here. He stated that when they met with Mr. Abell, his last statement was to get young Mr. Bott out of it by putting the sign up and taking it back down.

Councilman Ellis stated that they voted and that's it.

Councilman Taylor and Councilman Jester agreed that the olive branch was extended and that means a lot.

Councilman Ellis also stated that what bothers him is that his project was approved in 2014 and this thing was originated 8 years prior.

Mayor Tarr explained that this is not the fact. He stated that it was not the cross, it was only the Watermen's Memorial. He explained that Mr. Abell didn't start Mariner's Point. He added that Mr. and Mrs. Bob Conklin started Mariner's Point. He stated they wanted it cleared off and filled and the Town turned them down because they felt it was unsafe. He stated the Mr. Conklin brought in pictures and the Town started fixing it up. He also stated that they named it Mariner's Point before the Memorial was presented at the new Mariner's Point. Mayor Tarr stated that Mr. Abell didn't have anything to do with Mariner's Point until 2012. He added that every presentation made was about the Robert Reed Park Watermen's Memorial.

Councilman Jester agrees that there was no problem with the cross. He stated that (at the time) Town Attorney Poulson almost had a heart attack about it. He added that this was when Councilman Leonard stated that it looked like a ships mass to him.

Councilman Leonard stated that earlier today he had a man on a tour that works for the ACLU and stated that by calling it the ships mass was genius. He stated that there are people who look for that to bring law suits.

3. Closed Meeting in Accordance with Section 2.2-3711(A)(1&3) of the Code of Virginia

- **Real Property**
- **Personnel Matters, Town Manager Contract**

Councilman Frese moved, seconded by Councilman Jester to convene a closed meeting under Section 2.2-3711(A)(1 & 3) of the Code of Virginia to discuss personnel matters. Unanimously approved.

Councilman Taylor moved, seconded by Councilman Frese to reconvene in regular session. Unanimously approved.

Councilman Frese moved, seconded by Councilman Leonard to adopt a resolution of certification of the closed meeting.

WHEREAS, the Chincoteague Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(A)(1 & 3) of the Code of Virginia requires a certification by this Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Chincoteague Town Council hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE: Ayes- Ellis, Leonard, Richardson, Jester, Frese, Taylor
Nays- None
Absent- None

3b. Personnel Matters, Town Manager Contract

Councilman Frese motioned, seconded by Councilman Leonard to approve the contract and salary as agreed for 1 year. Unanimously approved.

4. Mayor and Council Announcements or Comments

There were none.

Adjourn

Vice Mayor Richardson motioned, seconded by Councilman Leonard to adjourn. Unanimously approved.

Mayor

Town Manager

**TOWN OF CHINCOTEAGUE, INC.
FY'16 PROPOSED BUDGET**

PUBLIC HEARING TO BE HELD MONDAY, JUNE 1, 2015 AT 7 PM
IN THE TOWN COUNCIL CHAMBERS
6150 COMMUNITY DRIVE
CHINCOTEAGUE ISLAND, VA 23336

| REVENUES | | EXPENDITURES | |
|----------------------------------|--------------------|-----------------------------|--------------------|
| REAL ESTATE TAX | 625000 | GENERAL GOVERNMENT | |
| TANGIBLE PROPERTY TAX | 200252 | SALARIES & BENEFITS | 743235 |
| DELINQUENT REAL & TANGIBLE TAXES | 35000 | EMS SALARIES | 308442 |
| PERSONAL PROPERTY TAX RELIEF | 150250 | EXPENSES | 944834 |
| MEALS TAX | 698772 | CAPITAL IMPROVEMENTS | 113652 |
| BANK FRANCHISE | 46000 | | |
| SALES TAX | 148500 | | |
| BUSINESS LICENSE | 127900 | | |
| MOTOR VEHICLE LICENSE | 80000 | PUBLIC WORKS | |
| UTILITIES TAX | 211500 | PUBLIC WORKS ADMINISTRATION | |
| TRANSIENT OCCUPANCY TAX | 996795 | SALARIES & BENEFITS | 147928 |
| FINES | 40000 | EXPENSES | 482206 |
| INTEREST | 25855 | CAPITAL IMPROVEMENTS | 45000 |
| ROBERT REED PARK DONATIONS | 3546 | | |
| DECORATION DONATIONS | 3000 | MOSQUITO CONTROL DIVISION | |
| CEMETERY CLEANUP DONATION | 1000 | SALARIES & BENEFITS | 40622 |
| USER FEES | 25000 | EXPENSES | 88350 |
| BUILDING PERMITS | 54158 | CAPITAL IMPROVEMENTS | 23188 |
| ZONING ADVERTISEMENTS | 2000 | | |
| GRANTS/LITTER | 2585 | FACILITIES DIVISION | |
| SALE OF CAPITAL ASSETS | 1000 | SALARIES & BENEFITS | 275686 |
| HEALTH INSURANCE RETIREES | 7500 | EXPENSES | 65489 |
| FIRE PROGRAMS | 11910 | CAPITAL IMPROVEMENTS | 35000 |
| PAYMENT IN LIEU OF TAXES - USFWS | 6815 | | |
| HARBOR ADMINISTRATION | 7210 | ROADS DIVISION | |
| RENTAL INCOME TROLLEY | 12000 | SALARIES & BENEFITS | 165104 |
| TOWER RENT | 5520 | EXPENSES | 482822 |
| COMMUNICATIONS TAX | 210045 | | |
| RECOVERED COST FROM WATER | 85669 | | |
| MISCELLANEOUS INCOME | 26000 | | |
| SOLID WASTE COLLECTION FEE | 390534 | POLICE DEPARTMENT | |
| LAW ENFORCEMENT FUNDS | 105148 | SALARIES & BENEFITS | 674633 |
| DISPATCH REVENUE | 22500 | EXPENSES | 104330 |
| VDCT MAINTENANCE FUNDS | 647926 | CAPITAL IMPROVEMENTS | 569145 |
| ROAD PERMIT FEES | 400 | | |
| VA COMM. FOR THE ARTS GRANT | 5000 | DISPATCH | |
| POLICE COMMUNITY DONATIONS | 20000 | SALARIES & BENEFITS | 239519 |
| POLICE GRANTS | 10000 | EXPENSES | 18250 |
| SAFE ROUTES TO SCHOOLS GRANT | 425145 | | |
| USDA GRANT | 25000 | | |
| TRANSFER FR GENERAL FUND SAVINGS | 65000 | | |
| TOTAL GENERAL FUND REVENUE | \$5,567,435 | TOTAL GENERAL FUND EXPENSES | \$5,567,435 |
| MAIN STREET PROJECT GRANTS | 407200 | MAIN STREET | |
| TRANSFER FROM GENERAL FUND | 186800 | EXPENSES | 3250 |
| PROGRAM INCOME | 3250 | CAPITAL IMPROVEMENTS | 594000 |
| TOTAL MAIN STREET PROJECT | \$597,250 | TOTAL MAIN STREET PROJECT | \$597,250 |
| HARBOR RENT | 64596 | HARBOR SALARIES & BENEFITS | 36254 |
| SUBLEASES/LOADING DOCK/STORAGE | 18830 | EXPENSES | 145259 |
| HARBOR INTEREST | 200 | CAPITAL IMPROVEMENTS | 35500 |
| FUEL REVENUE | 110500 | | |
| TRANSFER FROM LONG-TERM SAVINGS | 22887 | | |
| TOTAL HARBOR REVENUE | \$217,013 | TOTAL HARBOR EXPENSES | \$217,013 |
| TROLLEY GRANTS | 239750 | TROLLEY SALARIES & BENEFITS | 37800 |
| PROGRAM INCOME | 7000 | EXPENSES | 40950 |
| TRANSFER FROM GENERAL FUND | 24000 | CAPITAL IMPROVEMENTS | 192000 |
| TOTAL TROLLEY REVENUE | \$270,750 | TOTAL TROLLEY EXPENSES | \$270,750 |
| WATER RENT | 1041161 | WATER FUND | |
| WATERLINE EXTENSIONS | 10000 | SALARIES & BENEFITS | 339006 |
| SERVICE CONNECTIONS | 10500 | EXPENSES | 271184 |
| INTEREST ON WATER RESERVE | 360 | CAPITAL IMPROVEMENTS | 478331 |
| MISCELLANEOUS INCOME | 500 | | |
| AVAILABILITY FEES | 26000 | | |
| TOTAL WATER FUND REVENUE | \$1,088,521 | TOTAL WATER FUND EXPENSES | \$1,088,521 |
| TOTAL ALL REVENUES | \$7,740,969 | TOTAL ALL EXPENDITURES | \$7,740,969 |

THE FOLLOWING RATES HAVE BEEN PROPOSED FOR THE CURRENT TAX YEAR WITHIN THIS BUDGET:

| | |
|----------------------------------|------------------------------------|
| REAL ESTATE TAX LEVY | \$0.07 PER \$100 OF ASSESSED VALUE |
| PERSONAL PROPERTY | \$0.85 PER \$100 OF ASSESSED VALUE |
| EXCISE TAX (MEALS) | 5% |
| EXCISE TAX (TRANSIENT OCCUPANCY) | 4% |
| MOTOR VEHICLE LICENSE | \$27.00 |
| SOLID WASTE COLLECTION | \$2.00 PER WEEK |
| PERSONAL PROPERTY TAX RELIEF | 70% |

A COMPLETE COPY OF THE PROPOSED BUDGET, PROPOSED GENERAL GOVERNMENT FEE SCHEDULE AND WATER RATE SCHEDULE ARE AVAILABLE IN THE TOWN OFFICE, 6150 COMMUNITY DRIVE, CHINCOTEAGUE ISLAND, VIRGINIA.

MD-0000758617

| | |
|---|---|
| <input type="checkbox"/> PROOF O.K. BY: _____ <input type="checkbox"/> O.K. WITH CORRECTIONS BY: _____ | |
| PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE | |
| ADVERTISER: TOWN OF CHINCOTEAGUE SALES PERSON: SAM SELLARD PUBLICATION: MD-VA WEEKLY PUBLICATIONS | PROOF CREATED AT: 5/18/2015 9:58 AM PROOF DUE: - SIZE: 4 col X 11.25 in |
| NEXT RUN DATE: 05/20/15 <div align="right">MD-0000758617.INDD</div> | |

Town of Chincoteague

| <u>Revenue Name</u> | <u>Number</u> | <u>FY'16 Budget Revenues</u> <u>Budgeted</u> |
|--|---------------|---|
| Fund 10 - General Government | | |
| Real Estate Tax Levy | 4001-0100 | \$ 625,000 |
| Tangible Property Tax Levy | 4001-0125 | \$ 200,252 |
| Delinquent Tax Collection, Int. & Pen. | 4001-0130 | \$ 35,000 |
| Meals Tax | 4001-0500 | \$ 698,772 |
| Bank Franchise Tax | 4001-0600 | \$ 46,000 |
| Sales Tax | 4010-0100 | \$ 140,000 |
| Business License | 4010-0200 | \$ 127,900 |
| Motor Vehicle License | 4010-0300 | \$ 80,000 |
| Utilities Tax | 4010-0500 | \$ 211,500 |
| Transient Occupancy Tax | 4010-0600 | \$ 996,795 |
| Fines | 4015-0100 | \$ 40,000 |
| Interest on Savings | 4020-0100 | \$ 25,855 |
| Banner Donations | 4041-0100 | \$ 3,000 |
| Cemetery Cleanup Donations | 4041-0150 | \$ 1,000 |
| Robert Reed Park Donations | 4041-0180 | \$ 3,546 |
| User Fees | 4041-0200 | \$ 25,000 |
| Building Permits | 4041-0500 | \$ 54,158 |
| Zoning Advertisements | 4041-0600 | \$ 2,000 |
| Grants/Litter | 4045-0100 | \$ 2,585 |
| Sale of Capital Assets | 4049-0100 | \$ 1,000 |
| Health Insurance-Retirees Spouse | 4051-0200 | \$ 7,500 |
| VA Fire Programs | 4051-0300 | \$ 11,910 |
| Payment in lieu of Taxes - USFWS | 4061-0100 | \$ 6,815 |
| Harbor Administration | 4061-0105 | \$ 7,210 |
| Rental Income - Trolley | 4061-0106 | \$ 12,000 |
| Tower Rent | 4061.0107 | \$ 5,520 |
| Communications Tax | 4071-0100 | \$ 210,045 |
| Personal Property Relief Act | 4071-0200 | \$ 150,250 |
| Mobile Home Sales Tax | 4071-0300 | \$ 8,500 |
| Recovered Cost from Water | 4101-0200 | \$ 85,669 |
| Public Works Miscellaneous | 4201-0100 | \$ 10,000 |
| Miscellaneous Income | 4303-0100 | \$ 15,000 |
| Solid Waste Collection Fee | 4303-0400 | \$ 390,534 |
| Law Enforcement Funds | 4401-0100 | \$ 105,148 |
| Police Miscellaneous | 4401-0125 | \$ 1,000 |
| Police Donations | 4401-0150 | \$ 20,000 |
| Police Grants | 4401-0160 | \$ 10,000 |
| USDA Grant | 4401-0200 | \$ 25,000 |

| | | | |
|------------------------------------|-----------|-----------|------------------|
| Dispatch Revenue | 4401-0200 | \$ | 22,500 |
| VDOT Maintenance Funds | 4501-0100 | \$ | 647,926 |
| Road Permit Fees | 4501-0101 | \$ | 400 |
| VA Commission for the Arts - Grant | 4545-0140 | \$ | 5,000 |
| Safe Routes to Schools Grant | 4545-0150 | \$ | 425,145 |
| Transfer from General Fund Savings | 4701-1000 | \$ | 65,000 |
| Total Fund 10 | | \$ | 5,567,435 |

Fund 20 - Main Street Project

| | | | |
|----------------------------|-----------|-----------|----------------|
| Program Income | 4501-0100 | \$ | 3,250 |
| VDOT Grant | 4501-0115 | \$ | 407,200 |
| Transfer from General Fund | 4501-8900 | \$ | 186,800 |
| Total Fund 20 | | \$ | 597,250 |

Fund 30 - Curtis Merritt Harbor

| | | | |
|---------------------------------|-----------|-----------|----------------|
| Interest on Harbor Savings | 4031-0100 | \$ | 200 |
| Harbor Rent | 4031-1000 | \$ | 64,596 |
| Subleases | 4031-1002 | \$ | 16,480 |
| Dry/Winter Storage | 4031-1003 | \$ | 850 |
| Loading Dock | 4031-1004 | \$ | 1,500 |
| Fuel Revenue | 4031-1058 | \$ | 110,500 |
| Transfer from Long-Term Reserve | 4910-8900 | \$ | 22,887 |
| Total Fund 30 | | \$ | 217,013 |

Fund 70 - Trolley

| | | | |
|----------------------------|-----------|-----------|----------------|
| Trolley Grants | 4501-0100 | \$ | 239,750 |
| Program Income | 4501-0110 | \$ | 7,000 |
| Transfer from General Fund | 4501-8900 | \$ | 24,000 |
| Total Fund 70 | | \$ | 270,750 |

Fund 80 - Water

| | | | |
|---------------------------|-----------|-----------|------------------|
| Water Rent | 4101-0100 | \$ | 1,041,661 |
| Water Adjustments | 4101-2200 | \$ | (500) |
| Waterline Extensions | 4131-0100 | \$ | 10,000 |
| Service Connections | 4131-0200 | \$ | 10,500 |
| Interest on Water Savings | 4131-0300 | \$ | 360 |
| Miscellaneous | 4131-0400 | \$ | 500 |
| Availability Fees | 4131-0500 | \$ | 26,000 |
| Total Fund 80 | | \$ | 1,088,521 |

| | | | |
|------------------------|--|-----------|------------------|
| TOTAL ALL FUNDS | | \$ | 7,740,969 |
|------------------------|--|-----------|------------------|

Town of Chincoteague

| <u>Expenditure Name</u> | <u>Number</u> | | FY'16 Expenditures |
|--|------------------------|----|---------------------------|
| FUND 10 - General Fund | | | |
| <i>Fund 10 - General Fund/Department 50 - General Government</i> | | | |
| <u>Salaries</u> | | | |
| Mayor | 5010-0101 | \$ | 4,800 |
| Council | 5010-0102 | \$ | 23,040 |
| Town Office Staff | 5010-1001 | \$ | 450,784 |
| Emergency Medical Staff | 5010-1002 | \$ | 308,442 |
| Overtime | 5010-1003 | \$ | 35,000 |
| | <i>Subtotal</i> | \$ | 822,066 |
| <u>Benefits</u> | | | |
| Social Security | 5010-2001 | \$ | 62,888 |
| Hospitalization | 5010-2101 | \$ | 70,410 |
| Retirement | 5010-2201 | \$ | 87,843 |
| Life Insurance | 5010-2202 | \$ | 2,020 |
| Blood Bank | 5020-2102 | \$ | 50 |
| Unemployment - All Employees | 5020-2103 | \$ | 6,400 |
| | <i>Subtotal</i> | \$ | 229,611 |
| <u>Expenses</u> | | | |
| Bank Charges | 5030-3100 | \$ | 3,750 |
| Building Administrator Expense | 5030-3101 | \$ | 100 |
| Cleaning | 5030-3102 | \$ | 14,748 |
| Planning Commission | 5030-3103 | \$ | 40 |
| Board of Zoning Appeals | 5030-3104 | \$ | 40 |
| Building Permit Surcharge | 5030-3105 | \$ | 900 |
| Board of Building Code Appeal | 5030-3106 | \$ | 25 |
| Emergency Medical Clothing | 5030-3107 | \$ | 2,400 |
| EMS Cell Allowance | 5030-3108 | \$ | 1,500 |
| Insurance | 5030-3401 | \$ | 109,000 |
| Auditing | 5030-3501 | \$ | 24,500 |
| Donations | 5030-3601 | \$ | 6,600 |
| Fire Department Donation | 5030-3602 | \$ | 29,050 |
| Civic Center (TOTAX) | 5030-3701 | \$ | 110,000 |
| Tourism - 5% Chamber & 5% Civic Center | 5030-3705 | \$ | 69,877 |
| ANPDC Membership | 5030-4030 | \$ | 7,000 |

| | | | |
|--|-----------|----|---------|
| Scholarship | 5030-4301 | \$ | 1,000 |
| Office Supplies/Publications | 5030-4401 | \$ | 12,000 |
| Office Equipment/Software Maintenance | 5030-4402 | \$ | 29,000 |
| Postage | 5030-4403 | \$ | 11,360 |
| Tax Bills & Conversion | 5030-4404 | \$ | 1,500 |
| Motor Vehicle License | 5030-4501 | \$ | 1,650 |
| Travel & Training | 5030-4801 | \$ | 4,500 |
| Mayor's Expense | 5030-4901 | \$ | 300 |
| Council's Expense | 5030-4902 | \$ | 1,000 |
| Town Manager's Expense | 5030-4903 | \$ | 250 |
| Attorney/Legal Consultants | 5030-5101 | \$ | 50,600 |
| Drug/Alcohol Testing | 5030-5201 | \$ | 1,500 |
| Christmas Dinner | 5030-5501 | \$ | 2,300 |
| Dues | 5030-6101 | \$ | 4,400 |
| VML Conference | 5030-6102 | \$ | 1,000 |
| Advertising & Website | 5030-7101 | \$ | 11,245 |
| Building Maintenance | 5030-7301 | \$ | 19,405 |
| Electricity | 5030-7401 | \$ | 9,000 |
| Heating Oil | 5030-7402 | \$ | 5,500 |
| VA Fire Programs/CVFC | 5030-7601 | \$ | 10,000 |
| EOC Operations/Training | 5030-7602 | \$ | 2,000 |
| Special Projects | 5030-7701 | \$ | 7,000 |
| Pony Penning Expense | 5030-7702 | \$ | 6,200 |
| Deer D-Pop Program | 5030-7703 | \$ | 1,200 |
| Telephone Bills | 5030-8202 | \$ | 27,500 |
| Health Insurance - Retirees | 5030-8401 | \$ | 26,500 |
| Insurance-Retiree, Spouses & Others | 5030-8402 | \$ | 7,500 |
| Retiree Prescription Assistance | 5030-8404 | \$ | 5,500 |
| Miscellaneous | 5030-8501 | \$ | 5,400 |
| 911 Addressing | 5030-8505 | \$ | 600 |
| Cemetery Cleanup | 5030-8600 | \$ | 1,500 |
| Va Commission for the Arts | 5030-8700 | \$ | 10,000 |
| Transfer to Main Street Project | 5030-8800 | \$ | 10,890 |
| Transfer to Trolley Fund | 5030-8900 | \$ | 24,000 |
| VOLSAP For Volunteer Firemen | 5030-8912 | \$ | 2,805 |
| Transfer to Beach/Recreation/Tourism Reser | 5030-8913 | \$ | 54,399 |
| Recreation-Tourism Expense 1% of TOTAX | 5030-8914 | \$ | 194,800 |
| <i>Subtotal</i> | | \$ | 944,834 |
| <u>Capital Improvements</u> | | | |
| Property Acquisition Reserve | 5090-9704 | \$ | 30,000 |
| Office Equipment | 5090-9709 | \$ | 2,000 |

| | | | |
|------------------------------|-----------|----|---------|
| Bond - School Board Property | 5090-9740 | \$ | 27,446 |
| Interest on Bond | 5090-9741 | \$ | 206 |
| Consultant | 5090-9750 | \$ | 50,000 |
| Software | 5090-9760 | \$ | 4,000 |
| <i>Subtotal</i> | | \$ | 113,652 |

Subtotal Fund 10 Dept 50 **\$ 2,110,163**

Fund 10 - General Fund/Department 60 - Public Works Administration

Salaries

| | | | |
|-----------------|-----------|----|---------|
| Salaries | 6010-1001 | \$ | 112,858 |
| Overtime | 6010-1003 | \$ | 570 |
| <i>Subtotal</i> | | \$ | 113,428 |

Benefits

| | | | |
|-----------------|-----------|----|--------|
| Social Security | 6010-2001 | \$ | 8,679 |
| Hospitalization | 6010-2101 | \$ | 10,875 |
| Retirement | 6010-2201 | \$ | 14,446 |
| Life Insurance | 6010-2202 | \$ | 500 |
| <i>Subtotal</i> | | \$ | 34,500 |

Expenses

| | | | |
|-----------------------------|-----------|----|--------|
| Office Supplies & Equipment | 6030-4401 | \$ | 500 |
| Street Maintenance | 6030-4501 | \$ | 1,300 |
| Street Signs / 911 | 6030-4502 | \$ | 3,000 |
| Street Lights | 6030-4503 | \$ | 23,692 |
| Gasoline/Diesel | 6030-4701 | \$ | 34,000 |
| Oil/Grease | 6030-4703 | \$ | 3,000 |
| Tools Shop | 6030-4704 | \$ | 3,050 |
| Travel/Training | 6030-4801 | \$ | 1,250 |
| Clothing / Uniforms | 6030-5202 | \$ | 4,410 |
| Building Maintenance | 6030-7301 | \$ | 2,500 |
| Equipment Repairs | 6030-7302 | \$ | 14,850 |
| Safety | 6030-7303 | \$ | 1,250 |
| Vehicle PMs | 6030-7304 | \$ | 1,400 |
| Tires | 6030-7305 | \$ | 2,300 |
| Garage Supplies | 6030-7306 | \$ | 2,500 |
| Vehicle Repairs | 6030-7307 | \$ | 6,500 |
| Electricity | 6030-7401 | \$ | 6,500 |
| LP Gas | 6030-7402 | \$ | 2,100 |
| Tipping Fees | 6030-7501 | \$ | 1,250 |

| | | | |
|---------------------|-----------|----|---------|
| Sanitation Contract | 6030-7502 | \$ | 365,054 |
| Miscellaneous | 6030-8501 | \$ | 1,800 |
| <i>Subtotal</i> | | \$ | 482,206 |

Capital Improvements

| | | | |
|-----------------|-----------|----|--------|
| Vehicle | 6090-9101 | \$ | 25,000 |
| Consultant | 6090-9103 | \$ | 20,000 |
| <i>Subtotal</i> | | \$ | 45,000 |

Subtotal Fund 10 Dept 60 **\$ 675,134**

Fund 10 - General Fund/Department 61 - Mosquito Control

Salaries

| | | | |
|-----------------|-----------|----|--------|
| Salaries | 6110-1001 | \$ | 37,235 |
| Overtime | 6110-1003 | \$ | 500 |
| <i>Subtotal</i> | | \$ | 37,735 |

Benefits

| | | | |
|-----------------|-----------|----|-------|
| Social Security | 6110-2001 | \$ | 2,887 |
| <i>Subtotal</i> | | \$ | 2,887 |

Expenses

| | | | |
|-------------------------------|-----------|----|--------|
| Insurance | 6130-3401 | \$ | 8,100 |
| Office Supplies | 6130-4401 | \$ | 200 |
| Gasoline | 6130-4701 | \$ | 4,600 |
| Tools & Small Equipment | 6130-4704 | \$ | 1,000 |
| Chemicals | 6130-4705 | \$ | 46,000 |
| Contract Spraying | 6130-4706 | \$ | 24,000 |
| Travel/Training/Conference | 6130-4801 | \$ | 300 |
| Uniforms | 6130-5202 | \$ | 300 |
| Sundry | 6130-6101 | \$ | 450 |
| Equipment Repairs/Maintenance | 6130-7302 | \$ | 2,000 |
| Safety Equipment | 6130-7303 | \$ | 400 |
| Vehicle Maintenance | 6130-7304 | \$ | 1,000 |
| <i>Subtotal</i> | | \$ | 88,350 |

Capital Improvements

| | | | |
|-----------------|-----------|----|--------|
| Equipment | 6190-9124 | \$ | 8,000 |
| Drainage | 6190-9125 | \$ | 15,188 |
| <i>Subtotal</i> | | \$ | 23,188 |

| | | |
|---------------------------------|-----------|----------------|
| Subtotal Fund 10 Dept 61 | \$ | 152,160 |
|---------------------------------|-----------|----------------|

Fund 10 - General Fund/Department 63 - Public Works Facilities

Salaries

| | | | |
|-----------------|-----------|----|---------|
| Salaries | 6310-1001 | \$ | 205,000 |
| Overtime | 6310-1003 | \$ | 1,600 |
| <i>Subtotal</i> | | \$ | 206,600 |

Benefits

| | | | |
|-----------------|-----------|----|--------|
| Social Security | 6310-2001 | \$ | 15,683 |
| Hospitalization | 6310-2101 | \$ | 29,200 |
| Retirement | 6310-2201 | \$ | 23,328 |
| Life Insurance | 6310-2202 | \$ | 875 |
| <i>Subtotal</i> | | \$ | 69,086 |

Expenses

| | | | |
|--------------------------------|-----------|----|--------|
| Seasonal Decorations & Banners | 6330-4100 | \$ | 3,000 |
| Tools | 6330-4704 | \$ | 900 |
| Electricity | 6330-7401 | \$ | 3,900 |
| Sundry | 6330-8501 | \$ | 250 |
| Robert Reed Park Donations | 6330-8510 | \$ | 3,546 |
| Park & Recreation Expense | 6330-8590 | \$ | 26,893 |
| Vandalism Repairs | 6330-8600 | \$ | 2,000 |
| Boat Ramp Expense | 6330-8700 | \$ | 22,000 |
| Boat Ramp Repair Reserve | 6330-8701 | \$ | 3,000 |
| <i>Subtotal</i> | | \$ | 65,489 |

Capital Improvements

| | | | |
|----------------------|-----------|----|--------|
| Playground Equipment | 6390-9200 | \$ | 35,000 |
| <i>Subtotal</i> | | \$ | 35,000 |

| | | |
|---------------------------------|-----------|----------------|
| Subtotal Fund 10 Dept 63 | \$ | 376,175 |
|---------------------------------|-----------|----------------|

Fund 10 - General Fund/Department 65 - Public Works Roads

Salaries

| | | | |
|-----------------|-----------|----|---------|
| Salaries | 6510-1001 | \$ | 119,773 |
| Overtime | 6510-1003 | \$ | 2,000 |
| <i>Subtotal</i> | | \$ | 121,773 |

Benefits

| | | | |
|---------------------|-----------|----|--------|
| Social Security | 6510-2001 | \$ | 9,162 |
| Hospitalization | 6510-2101 | \$ | 19,200 |
| Retirement | 6510-2201 | \$ | 14,469 |
| VSRS/Life Insurance | 6510-2202 | \$ | 500 |
| <i>Subtotal</i> | | \$ | 43,331 |

Expenses

| | | | |
|----------------------------|-----------|----|---------|
| Snow Removal | 6530-4102 | \$ | 1,000 |
| Pavement Maintenance | 6530-4150 | \$ | 276,172 |
| Sidewalks | 6530-4201 | \$ | 60,000 |
| Traffic Control Operations | 6530-4202 | \$ | 1,500 |
| Roadside Services | 6530-4250 | \$ | 3,000 |
| Drainage Maintenance | 6530-6250 | \$ | 50,000 |
| Traffic Control Devices | 6530-7202 | \$ | 20,000 |
| Electricity | 6530-7450 | \$ | 66,150 |
| Engineering | 6530-8600 | \$ | 5,000 |
| <i>Subtotal</i> | | \$ | 482,822 |

Subtotal Fund 10 Dept 65 **\$ 647,926**

Fund 10 - General Fund/Department 70 - Police Department

Salaries

| | | | |
|-----------------|-----------|----|---------|
| Salaries | 7010-1001 | \$ | 506,000 |
| Overtime | 7010-1003 | \$ | 8,500 |
| <i>Subtotal</i> | | \$ | 514,500 |

Benefits

| | | | |
|-----------------|-----------|----|---------|
| Social Security | 7010-2001 | \$ | 39,010 |
| Hospitalization | 7010-2101 | \$ | 51,520 |
| Retirement | 7010-2201 | \$ | 67,303 |
| Life Insurance | 7010-2202 | \$ | 2,300 |
| <i>Subtotal</i> | | \$ | 160,133 |

Expenses

| | | | |
|---------------------------------------|-----------|----|--------|
| Gasoline | 7030-4701 | \$ | 22,230 |
| Travel/Training | 7030-4801 | \$ | 8,000 |
| Uniform Allowance (Officers) | 7030-5201 | \$ | 6,000 |
| Uniforms - Town | 7030-5202 | \$ | 2,500 |
| Office Supplies/Equipment Maintenance | 7030-7300 | \$ | 7,000 |
| Equipment Repairs & Supplies | 7030-7302 | \$ | 4,100 |
| Vehicle Maintenance | 7030-7304 | \$ | 5,000 |

| | | | |
|---------------------------|-----------------|----|---------|
| Drug Enforcement | 7030-7901 | \$ | 5,000 |
| Academy Dues | 7030-7903 | \$ | 3,900 |
| Community/Youth Programs | 7030-7905 | \$ | 20,000 |
| Grant Funded Expenditures | 7030-7906 | \$ | 10,000 |
| Ammunition | 7030-7907 | \$ | 2,500 |
| Cell Phone Allowance | 7030-8203 | \$ | 3,100 |
| Police Accreditation | 7030-8301 | \$ | 4,000 |
| Sundry | 7030-8501 | \$ | 1,000 |
| | <i>Subtotal</i> | \$ | 104,330 |

Capital Improvements

| | | | |
|--------------------------------|-----------------|----|---------|
| Patrol Vehicle | 7090-9650 | \$ | 29,000 |
| Surveillance Equipment | 7090-9675 | \$ | 40,000 |
| Safe Routes to Schools Project | 7090-9685 | \$ | 500,145 |
| | <i>Subtotal</i> | \$ | 569,145 |

Subtotal Fund 10 Dept 70 **\$ 1,348,108**

Fund 10 - General Fund/Department 75 - Emergency Dispatch

Salaries

| | | | |
|----------|-----------------|----|---------|
| Salaries | 7510-1001 | \$ | 190,000 |
| Overtime | 7510-1003 | \$ | 2,200 |
| | <i>Subtotal</i> | \$ | 192,200 |

Benefits

| | | | |
|-----------------|-----------------|----|--------|
| Social Security | 7510-2001 | \$ | 14,354 |
| Hospitalization | 7510-2101 | \$ | 17,175 |
| Retirement | 7510-2201 | \$ | 15,200 |
| Life Insurance | 7510-2202 | \$ | 590 |
| | <i>Subtotal</i> | \$ | 47,319 |

Expenses

| | | | |
|---------------------------------------|-----------------|----|--------|
| Travel/Training | 7530-4801 | \$ | 2,000 |
| Uniform Allowance - Dispatchers | 7530-5201 | \$ | 1,600 |
| Uniforms (Town for Dispatchers) | 7530-5202 | \$ | 500 |
| Office Supplies/Equipment Maintenance | 7530-7300 | \$ | 14,000 |
| Sundry | 7530-8501 | \$ | 150 |
| | <i>Subtotal</i> | \$ | 18,250 |

Subtotal Fund 10 Dept 75 **\$ 257,769**

Total Fund 10 \$ 5,567,435

Fund 20 - Main Street Project

Expenses

| | | | |
|-------------|-----------------|----|-------|
| Maintenance | 2030-7101 | \$ | 2,000 |
| Electricity | 2030-7401 | \$ | 1,250 |
| | <i>Subtotal</i> | \$ | 3,250 |

Capital Improvements

| | | | |
|------------------------------|-----------------|----|---------|
| Main Street Project Phase 2D | 2090-9810 | \$ | 594,000 |
| | <i>Subtotal</i> | \$ | 594,000 |

Total Fund 20 \$ 597,250

Fund 30 - Curtis Merritt Harbor

Salaries

| | | | |
|----------|-----------------|----|--------|
| Salaries | 8010-1001 | \$ | 30,143 |
| Overtime | 8010-1003 | \$ | 200 |
| | <i>Subtotal</i> | \$ | 30,343 |

Benefits

| | | | |
|-----------------|-----------------|----|-------|
| Social Security | 8010-2001 | \$ | 2,306 |
| Retirement | 8010-2201 | \$ | 3,505 |
| Life Insurance | 8010-2202 | \$ | 100 |
| | <i>Subtotal</i> | \$ | 5,911 |

Expenses

| | | | |
|-------------------------------|-----------------|----|---------|
| Administrative Expense - Town | 8030-3100 | \$ | 7,210 |
| Operation/Maintenance/Etc. | 8030-7300 | \$ | 33,649 |
| Driveway Stones | 8030-7305 | \$ | 1,000 |
| Fuel Purchase | 8030-7315 | \$ | 102,900 |
| Sundry | 8030-8501 | \$ | 500 |
| | <i>Subtotal</i> | \$ | 145,259 |

Capital Improvements

| | | | |
|----------------|-----------------|----|--------|
| Parking Paving | 8090-9134 | \$ | 35,500 |
| | <i>Subtotal</i> | \$ | 35,500 |

Total Fund 30 \$ 217,013

Fund 70 - Trolley

Salaries

| | | | |
|-----------------|-----------|----|--------|
| Salaries | 3010-0100 | \$ | 35,000 |
| <i>Subtotal</i> | | \$ | 35,000 |

Benefits

| | | | |
|-----------------|-----------|----|-------|
| Social Security | 3010-2001 | \$ | 2,800 |
| <i>Subtotal</i> | | \$ | 2,800 |

Expenses

| | | | |
|-------------------------------|-----------|----|--------|
| Insurance & Bonding | 3030-3401 | \$ | 2,800 |
| Communication Service | 3030-4400 | \$ | 800 |
| Printing & Reproduction | 3030-4401 | \$ | 2,200 |
| Advertising & Promotion | 3030-4402 | \$ | 800 |
| Education & Training | 3030-4403 | \$ | 1,500 |
| Cleaning Supplies | 3030-4404 | \$ | 100 |
| Supplies & Materials (Other) | 3030-4406 | \$ | 100 |
| Memberships and Dues | 3030-4407 | \$ | 150 |
| Travel & Meals | 3030-4408 | \$ | 1,500 |
| Fuel and Lubricants | 3030-4701 | \$ | 9,000 |
| Tires & Tubes | 3030-4702 | \$ | 600 |
| Uniforms | 3030-4703 | \$ | 350 |
| Parts | 3030-4704 | \$ | 750 |
| Drug and Alcohol Testing | 3030-5201 | \$ | 1,300 |
| Equipment Repairs/Maintenance | 3030-7302 | \$ | 7,000 |
| Rent | 3030-8505 | \$ | 12,000 |
| <i>Subtotal</i> | | \$ | 40,950 |

Capital Improvements

| | | | |
|------------------------|-----------|----|---------|
| Trolley & Van Purchase | 3090-9001 | \$ | 192,000 |
| <i>Subtotal</i> | | \$ | 192,000 |

Total Fund 70 \$ 270,750

Fund 80 - Water

Salaries

| | | | |
|----------|-----------|----|---------|
| Salaries | 6210-1001 | \$ | 237,978 |
|----------|-----------|----|---------|

| | | | |
|-----------------|-----------|----|---------|
| Overtime | 6210-1003 | \$ | 3,578 |
| Pump Duty | 6210-1004 | \$ | 16,097 |
| <i>Subtotal</i> | | \$ | 257,653 |

Benefits

| | | | |
|-----------------|-----------|----|--------|
| Social Security | 6210-2001 | \$ | 19,710 |
| Hospitalization | 6210-2101 | \$ | 30,040 |
| Retirement | 6210-2201 | \$ | 30,461 |
| Life Insurance | 6210-2202 | \$ | 1,142 |
| <i>Subtotal</i> | | \$ | 81,353 |

Expenses

| | | | |
|---------------------------------------|-----------|----|---------|
| Office Supplies/Equipment Maintenance | 6230-4401 | \$ | 2,750 |
| Postage | 6230-4403 | \$ | 4,000 |
| Gasoline & Diesel | 6230-4701 | \$ | 5,600 |
| Tools | 6230-4704 | \$ | 1,150 |
| Chemicals | 6230-4705 | \$ | 13,913 |
| Travel & Training | 6230-4801 | \$ | 2,500 |
| Uniforms | 6230-5202 | \$ | 1,103 |
| Dues/Licenses | 6230-6101 | \$ | 1,200 |
| Building Maintenance/Rehab | 6230-7301 | \$ | 5,000 |
| Safety | 6230-7303 | \$ | 500 |
| Vehicle Maintenance | 6230-7304 | \$ | 1,050 |
| Raw Water Purchase (NASA) | 6230-7400 | \$ | 500 |
| Electricity | 6230-7401 | \$ | 55,140 |
| LP Gas | 6230-7402 | \$ | 575 |
| Distribution & Repairs | 6230-8101 | \$ | 45,755 |
| Supply Repairs | 6230-8103 | \$ | 17,375 |
| Cell Phone Allowance | 6230-8202 | \$ | 2,200 |
| Miss Utility | 6230-8204 | \$ | 1,000 |
| Sundry | 6230-8501 | \$ | 200 |
| Reimbursement to Fund 10 | 6230-8601 | \$ | 85,669 |
| Regulation Compliance | 6230-8750 | \$ | 4,500 |
| State Groundwater Permits | 6230-8770 | \$ | 10,000 |
| Transfer to Water Reserve | 6230-8900 | \$ | 4,504 |
| Engineering | 6230-9100 | \$ | 5,000 |
| <i>Subtotal</i> | | \$ | 271,184 |

Capital Improvements

| | | | |
|--------------------------------------|-----------|----|---------|
| Water Main Extensions | 6290-9101 | \$ | 5,446 |
| Interest on Water Bond Supply Line | 6290-9504 | \$ | 10,304 |
| Water Bond - Supply Line Main Street | 6290-9505 | \$ | 113,568 |

| | | | |
|----------------------------------|-----------|----|------------------|
| Water Bonds | 6290-9506 | \$ | 162,570 |
| Interest on Water Bond | 6290-9507 | \$ | 39,055 |
| Waterline Line Replacement | 6290-9600 | \$ | 12,000 |
| Water Plant Distribution Upgrade | | \$ | 122,888 |
| Water Line Locator Equipment | | \$ | 12,500 |
| <i>Subtotal</i> | | \$ | 478,331 |
| | | | |
| <i>Total Fund 80</i> | | \$ | 1,088,521 |
| | | | |
| TOTAL ALL FUNDS | | \$ | 7,740,969 |

GENERAL GOVERNMENT FEES

Building and Zoning Permit Fees

| Category | CURRENT FY "15" | DRAFT FY "16" |
|--|--------------------|------------------|
| Res. New Construction: per sq ft | \$0.18 | \$0.18 |
| Res. New Const.: minimum fee | \$80.00 | \$80.00 |
| Res. Remodeling & Alterations: per sq ft | \$0.13 | \$0.13 |
| Res. Remodeling & Alterations: minimum fee | \$60.00 | \$60.00 |
| Comm. New Construction: per sq ft | \$0.23 | \$0.23 |
| [plus \$5 per plumbing fixture (Chinco)] | | |
| Comm. New Constr.: minimum fee | \$110.00 | \$110.00 |
| Comm. Remodeling & Alterations: per sq ft | \$0.18 | \$0.18 |
| Comm. Remodeling & Alterations: minimum fee | \$90.00 | \$90.00 |
| Mobile Homes: per sq ft | \$0.18 | \$0.18 |
| Demolition of Structure: Residential | \$30.00 | \$30.00 |
| Demolition of Structure: Commercial | \$30.00 | \$30.00 |
| Removal/Installation fuel tanks: | | |
| 1000-3000 gallon capacity | \$115.00 | \$115.00 |
| Each additional 1000 gallon capacity | \$25.00 | \$25.00 |
| Installation of radio or communication tower: | | |
| Up to 100 feet | \$115.00 | \$115.00 |
| Each additional 100 feet | \$45.00 | \$45.00 |
| Each Additional Attachment | | |
| Piers or Bulkheads: | | |
| Up to 300 linear feet | \$90.00 | \$90.00 |
| Each additional 100 linear feet | \$11.00 | \$11.00 |
| New Docks: per sq ft | \$0.18 | \$0.18 |
| Boat ramps & groins | \$115.00 | \$115.00 |
| Swimming Pools: | | |
| Permanent Above-ground | \$60.00 | \$60.00 |
| In-ground | \$80.00 | \$80.00 |
| Commercial | \$80.00 | \$80.00 |
| Re-roofing (adding 1 layer to existing) | \$45.00 | \$45.00 |
| Installing New Sheathing-Residential while re-roofing | | |
| Installing New Sheathing-Commercial while re-roofing | | |
| Re-siding | \$45.00 | \$45.00 |
| Moved Buildings | \$80.00 | \$80.00 |
| For other work not listed: | | |
| Residential | \$60.00 | \$60.00 |
| Commercial | \$90.00 | \$90.00 |
| Certificate of Occupancy (except when issued in conjunction w/a building permit): | n/a | n/a |
| No inspection required | \$30.00 | \$30.00 |
| Inspection required: | | |
| Per sq ft | \$0.13 | \$0.13 |
| Minimum fee | \$60.00 | \$60.00 |
| Appeals to the Board of Appeals | \$450.00 | \$450.00 |
| Administrative Fees: | | |
| Lost permit (reissue) | \$30.00 | \$30.00 |
| Permit amendment (reissue) | \$30.00 | \$30.00 |
| Change of use | \$50.00 | \$50.00 |
| Permit 6-month extension (2 ext. maximum) | \$30.00 | \$30.00 |
| For beginning constr. prior to obtaining BP: | | |
| First offense | \$50.00 | \$50.00 |
| Second offense | \$200.00 | \$200.00 |
| Re-inspection fee | \$50.00 | \$50.00 |
| State Code Academy Surcharge | 2.00% | 2.00% |

GENERAL GOVERNMENT FEES

Building and Zoning Permit Fees

| Category | CURRENT FY "15" | DRAFT FY "16" |
|---|--------------------|------------------|
| Refunds: (% of amount paid) | | |
| Permit issued, no inspections | 75% | 75% |
| Foundation inspection completed | 75% | 75% |
| Framing & foundation inspection completed | 25% | 25% |
| Subdivision Review Fees (per each submitted plat): | | |
| Up to 10 lots: | | |
| Base fee | \$200.00 | \$200.00 |
| Each lot (in addition to base fee) | \$10.00 | \$10.00 |
| Over 10 lots or required new road construction: | | |
| Base fee | \$500.00 | \$500.00 |
| Each lot (in addition to base fee) | \$20.00 | \$20.00 |
| Zoning Fees: | | |
| Zoning inspections | \$0.00 | \$0.00 |
| Special use permit | \$450.00 | \$450.00 |
| Conditional use permit | \$1,500.00 | \$1,500.00 |
| Conditional use permit for Wind Mills | \$450.00 | \$450.00 |
| Variance application | \$450.00 | \$450.00 |
| Special use permit & variance application processed & presented at same time | \$540.00 | \$540.00 |
| Appeal decision of Zoning Administrator | \$450.00 | \$450.00 |
| Proposed rezoning change | \$730.00 | \$730.00 |
| Amendment to the zoning ordinance | \$330.00 | \$330.00 |
| Vacating any subdivision plat or any part thereof | \$250.00 | \$250.00 |
| Certification of zoning compliance (includes home occupation) | \$30.00 | \$30.00 |
| Site evaluation (subdivision) | \$100.00 | \$100.00 |
| Travel Trailer Park Fees: | | |
| Up to 25 trailers | \$500.00 | \$500.00 |
| 26-49 trailers | \$1,000.00 | \$1,000.00 |
| 50 or more trailers | \$2,000.00 | \$2,000.00 |
| Base fee | | |
| Each lot if over 4 lots (plus base fee) | | |
| Sign Permit Fees: | | |
| Less than or equal to 25 square feet | \$45.00 | \$45.00 |
| Each sq ft in excess of 25 sq ft | \$1.00 | \$1.00 |
| Mobile Home Park Fees: | | |
| 4-25 mobile homes | \$1,000.00 | \$1,000.00 |
| 26-40 mobile homes | \$2,000.00 | \$2,000.00 |
| 41 or more mobile homes | \$5,000.00 | \$5,000.00 |
| Base fee | | |
| Each lot if over 4 lots (plus base fee) | | |
| Transcript Fees (per page) | \$12.00 | \$12.00 |
| Document Fees: | | |
| Comprehensive Plan | \$20.00 | \$20.00 |
| Zoning Ordinance | n/a | n/a |
| Subdivision Ordinance | n/a | n/a |
| Complete ordinances, incl zoning & subdivision | \$35.00 | \$35.00 |
| Excerpts from Ordinances & Other Town Documents: | | |
| per page and/or double sided per page | \$0.10 | \$0.10 |
| Maps 36" x 44" | \$55.00 | \$55.00 |
| Contractors List (Class A & B) | \$0.00 | \$0.00 |
| New Address Fee | \$25.00 | \$25.00 |
| New Road Fee (at cost per MSAG) | cost | cost |
| Elevators/Escalators/Lifts | \$60.00 | \$60.00 |
| Mobile Offices/Pre-manufactured Units | \$60.00 | \$60.00 |

GENERAL GOVERNMENT FEES

Building and Zoning Permit Fees

| Category | CURRENT FY "15" | DRAFT FY "16" |
|--|--------------------|------------------|
| Tent/Air Support Structures (over 900 sq ft) | \$80.00 | \$80.00 |
| Carport or Garage: per sq ft | \$0.18 | \$0.18 |
| Accessory building/structure (<150 sq ft) | \$45.00 | \$45.00 |
| Deck: per sq ft | \$0.18 | \$0.18 |
| Fence (> 8 linear ft. Total) | \$45.00 | \$45.00 |
| Fireplace | \$0.00 | \$0.00 |
| Foundation | \$60.00 | \$60.00 |

General Government Taxes and Fees

| | | |
|---|------------|------------|
| Real Estate Tax (\$___/100) | \$0.07 | \$0.07 |
| Tangible Property Tax (\$___/100) | \$0.85 | \$0.85 |
| Tangible Property Tax Relief (percent) | 65% | 70% |
| Excise Tax; Meals (percent) | 5% | 5% |
| Excise Tax; Transient Occupancy (percent) | 4% | 4% |
| Vehicle Decals (annual) | \$27.00 | \$27.00 |
| Road Sudivision Review Fee | \$250.00 | \$250.00 |
| Side Walk Administrative Fee Maximum of \$200 or 25% | 25% | 25% |
| Solid Waste Collection Fee (Residential per week) | \$2.00 | \$2.00 |
| Solid Waste Collection Fee (Commercial/Business per week) | \$2.00 | \$2.00 |
| Drainage Administrative Fee Maximum of \$200 or 25% | 25% | 25% |
| Robert Reed Park, Fishing Vessels (per Day mon - fri) | \$15.00 | \$15.00 |
| Robert Reed Park, Fishing Vessels (per Day sat & sun) | \$30.00 | \$30.00 |
| Robert Reed Park, Recreational Vessels (\$ per ft. per Day) | \$1.00 | \$1.00 |
| Business License Minimum/Maximum | \$50/\$500 | \$50/\$500 |
| Retail, Repair, Personal, Business, Construction (\$0.13/\$100) | \$0.13 | \$0.13 |
| Wholesale (\$0.05/\$100) | \$0.05 | \$0.05 |

GENERAL GOVERNMENT
BUSINESS LICENSE RATES - FY "16"

(Rate per \$100 of gross receipts)
 At a \$ 500 Maximum & \$50 Minimum
"Since 2010 "

| Code | Business Type | Rate |
|------|-------------------------------------|------------------------|
| 1 | Retail Merchant | 0.13 |
| 11 | Restaurant | 0.13 |
| 12 | Amusements | 0.13 |
| 2 | Professional | 0.13 |
| 3 | Repair, Personal, Business | 0.13 |
| 31 | Tourist Home | 0.13 |
| 32 | Motel | 0.13 |
| 33 | Bed & Breakfast | 0.13 |
| 34 | Campground | 0.13 |
| 35 | Property Rental Agency | 0.13 |
| 36 | Charter Boats | 0.13 |
| 37 | Cottages/Cabins | 0.13 |
| 38 | Trucking/Hauling | 0.13 |
| 39 | Lawn Care | 0.13 |
| 4 | Contract Construction | 0.13 |
| 41 | Home Improvement | 0.13 |
| 42 | Construction Class C | 0.13 |
| 43 | Construction Class B | 0.13 |
| 44 | Construction Class A | 0.13 |
| 45 | Plumbers | 0.13 |
| 46 | Electricians | 0.13 |
| 47 | HVAC (Heating/Air Cond.) | 0.13 |
| 5 | No Charge | 0 |
| 6 | Peddler/Perishable* | \$75 per vehicle |
| 7 | Franchise (Utility)*± | 1/2 of 1% of gross rec |
| 8 | Vending Machines | \$200 + .13 |
| 9 | Wholesale | 0.05 |
| | Pawnbroker | \$100 + .13 |
| | * Billposters | \$500 |
| | * Carnival/Circus | \$500 |
| | * Bus & Freight Terminal | \$85 |
| | * Savings Institution; Credit Union | \$50 |
| | * Going out of Business Sale | \$50 |
| | * Itinerant Vendor | \$500 |
| | * Retail Peddler on Foot | \$225 |
| | * Retail Peddler Other than on Foot | \$500 |
| | * Wholesale Peddler | \$100 per vehicle |

* Does not follow the "per \$100 of gross receipts" format

± Cable Franchise rate is 2% of gross receipts.

WATER RATES, CHARGES AND BILLING FOR FY 16

A minimum rate applies to all accounts after the minimum allowed usage and an additional dollar amount is applied per 1000 gallons. The following table applies to 5/8 and 3/4 residential, commercial and other size water meter connections, subject to a review by council for a 3% increase each year.

| Meter Size (inches) | Minimum Bill (Quarter) | Allowed Usage (gallons) | Per 1,000 gallons Over Allowance |
|---------------------|-------------------------------------|-------------------------|----------------------------------|
| 5/8 & 3/4 | \$29 residential \$47 commercial | 6,000 6,000 | \$4.36 \$5.16 |
| 1 | \$115 | 15,000 | \$5.16 |
| 1.5 | \$228 | 30,000 | \$5.16 |
| 2 | \$365 | 48,000 | \$5.16 |
| 3 | \$727 | 96,000 | \$5.16 |
| 4 | \$1,135 | 150,000 | \$5.16 |
| 6* | \$2,272 | 300,000 | \$5.16 |
| 8 | \$3,634 | 480,000 | \$5.16 |

*One meter currently in the system is to be charged \$6.52 per 1000 gallons over the allowed usage.

Connection Fees

New connections to the water system shall be charged at the rate below plus all additional related costs incurred by the town:

\$670 for a 5/8" or 3/4" Meter connecting pipe

\$1,176 for a 1" connecting pipe

\$1,570 for a 2" connecting pipe

Availability Fee Schedule

| Meter Size (inches) | Availability Fee |
|---------------------|------------------|
| 5/8 & 3/4 | \$3,708 |
| 1 | \$9,270 |
| 1.5 | \$18,540 |
| 2 | \$29,664 |
| 3 | \$59,328 |
| 4 | \$92,700 |
| 6 | \$185,400 |
| 8 | \$296,640 |

Condominiums are charged an availability fee of \$3,819 per living unit but supplied by a master meter with the minimum billing based on the size of the meter.

Billing and other charges

- No service shall be reconnected without payment of all delinquent charges plus a reconnecting charge of \$75.00.
- Any person having service disconnected by the Town for purposes other than plumbing repairs, shall be charged a fee of \$50.00.
- A change of ownership fee of \$50.00
- An administrative fee will be applied to all Water main extensions, by the Town for a maximum of \$200 or 25%

Water bill adjustments

If, after checking or testing the meter, the reading is found to be correct, the account will be charged \$50.00. If the meter or reading is found to be faulty or incorrect, the water bill will be adjusted accordingly.

Recreation and Community Enhancement Committee Meeting Minutes May 12, 2015

Committee Members Present:

John Jester, Chairman
Gene Wayne Taylor, Councilman
Linda Ryan
David Johnson
Jack Van Dame
Bob Conklin

Staff Present:

Robert G. Ritter, Town Manager
William Neville, Town Planner

Call to Order

Chairman Jester called the meeting to order at 5:00 PM

Public Participation

Donna Leonard asked about the removal of the old piece of blue playground equipment and the placement of the new playground piece. She also mentioned that Island Foods would like to do the same fundraiser as they did last year to support the playground improvement project. She would like a press release done announcing the fundraiser before the start of it in July.

Ms. Leonard also asked about the donations from last year's house tour and where that project stands. Mr. Ritter stated that the project had not yet been approved.

Agenda Adoption

Mrs. Linda Ryan motioned, seconded by Mr. Jack Van Dame to adopt the agenda. Unanimously approved.

1. Chincoteague Veterans Memorial Park

Playground Equipment for Phase II/Proposed Site Layout

The committee agreed to remove the old equipment and replace it with the new equipment.

Mr. Bill Neville stated the equipment had been ordered and was scheduled to be installed the week of June 8th.

They also discussed having a pony corral with horses on the big springs in the future.

Sign

Chairman Jester asked if the sign had been ordered. Town Planner Neville stated that it has not been ordered. The sign would give thanks to those who donated to the project as well as helping to distinguish which area was for which age group along with the rules.

2. Application for Community Park Improvement Projects

Chairman Jester stated the Town needed a more formal process when people wanted to donate to the Town parks so that everyone knew the intentions of the project. The committee agreed that the donations should be a benefit to the community.

Mr. David Johnson made a motion to take this donation form to Council for final approval, seconded by Ms. Linda Ryan, unanimously approved.

3. Grant Updates

DCR Trail Paving

The Hallie Whealton Smith Trail is supposed to be paved by Branscome by the end of July.

DCR Robert Reed Annex

Town Manager Ritter stated that they are waiting on the bricks also, the building of the pergola should start this week.

Federal Lands Access Program (FLAP)

The Town is coordinating with the County to prepare and submit a grant application for shoulder improvements on Route 175 and on Maddox Boulevard for a proposed bicycle path.

4. Project Updates

Town Planner Neville reviewed several project updates with the Committee.

5. Committee Member Comments

Councilman Taylor asked about the signage at Mariner's Point. Town Manager Ritter stated that Mr. Barry Abell had been contacted and that he hasn't replied back yet.

Mrs. Linda Ryan stated the Garden Club has made improvements in Watson Park. She also stated the flower pots that the Garden Club is responsible for had been planted before Mother Earth Day.

Chairman Jester would like some knockout roses planted on Bridge Street near the pier.

Adjourn

Councilman Taylor motioned, seconded by Mr. David Johnson to adjourn the meeting.



Town Park Improvement Project Application Form

The Town of Chincoteague currently owns and manages approximately 95 acres of parks, trails, open spaces, boat ramps, marinas, and civic facilities on Chincoteague Island for the benefit of seasonal visitors and the public. Many of these facilities reflect the charity and hard work of individuals and groups that are dedicated to enhancing our quality of community life.

In order to allow contributions that will continue to benefit the Town's parks and open spaces, all donations and park improvement projects shall follow guidelines adopted by the Town Council and administered through the Town Manager.

NOTE: Memorial donor recognition plaques are not permitted in Chincoteague Veterans Memorial Park

Park Improvement Projects

All park improvement projects must be evaluated and approved by providing information on the attached application form.

Park improvements are the property of the Town of Chincoteague and are maintained at the same standard as other Town facilities. The Town of Chincoteague shall maintain and repair the donated equipment or park improvement for a period of 5 years from installation. In the event of severe damage or loss due to vandalism, the donor will be notified.

Other Donation Opportunities

The Town of Chincoteague has additional donation and sponsorship opportunities including:

- Benches
- Kayak launch facility
- Boardwalk/Observation deck
- Gazebo/Large picnic shelter
- Small picnic shelters
- Playground equipment
- Cemetery Heritage Fund
- Seashore Beach/Tourism Fund
- Park Enhancement Fund

Contact the Department of Public Works @ 757.336.6519 for more information regarding these unique donation opportunities. Undesignated donations will be placed in the Park Enhancement Fund. All donations and park improvement projects will be reviewed by Town Staff, the Recreation and Community Enhancement Committee and presented at the next Town Council meeting for approval. Completed park improvement projects will be highlighted in the Town Newsletter.



Town of Chincoteague Park Donation Form

Contact Name: _____

Contact Phone Number: _____

Contact E-mail Address: _____

Contact Mailing Address: _____

Donation or Project Type and Location (from map):

Please describe the park improvement project and supply a rendition of any signage:

Cost: _____

Please send application form and any attachment or diagrams to:

Town of Chincoteague, Inc.
6150 Community Drive
Chincoteague Island, VA 23336

757.336.6519

Note: The Town of Chincoteague shall maintain and repair the donated equipment or park improvement for a period of 5 years from installation. In the event of severe damage or loss due to vandalism, the donor will be notified.

Memorial donor recognition plaques are not permitted in Chincoteague Veterans Memorial Park.

Approved by Town Council on _____(date)

_____(Mayor's Signature)