

# HARBOR COMMITTEE MEETING

## A G E N D A

TOWN OF CHINCOTEAGUE

October 2, 2014 - 5:00 P.M. - Council Chambers - Town Hall

CALL TO ORDER

OPEN FORUM / PUBLIC PARTICIPATION

AGENDA ADOPTION:

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1. Harbormasters Update
  - A. Summer Overview
  - B. Fuel System
  - C. Ice Machines
  - D. Water Entrance to the Harbor
  - E. Winter Storage
2. Discuss Town Code on Priority list for Mooring Permit
3. Discuss Fee Schedule for Transient working Waterman per day
4. Discuss Revenue and Expenditures
5. Committee member comments

ADJOURN:

# HARBOR MASTERS

## UPDATE 10/02/14

1. The following is a list of what has been going on at the Curtis Merritt Harbor this summer season:
  - A. We had a good summer compared to previous summers.
  - B. We have had a few problems at the fuel pumps and everything is going good at this time.
  - C. The Ice machine is working well, she has had a few little problems but now she has local support and everything seems ok.
  - D. The entrance to the harbor was dredged late this winter and is holding good at 9+ ft. The contractor that dredged for NASA has been in the area for a few months and has kept the entrance open.
  - E. We have started putting boats up for winter storage..

Thank you

D W Merritt

Harbormaster

### DIVISION 3. USE OF HARBORS, WHARVES, BOAT SLIPS, LAND

#### **Sec. 70-91. Mooring Permit required for use or occupancy.**

(a) It shall be unlawful for any person to use, occupy or moor a boat to any part of the Curtis Merritt Harbor of Refuge without first having obtained a Mooring Permit or the authority of the harbor master as provided in this article, for such use, occupation docking, or mooring.

*(Amended 08/07/06, 03/04/13)*

(b) All Mooring Permits for the use or occupancy of boat slips, wharfage or land within the harbor shall be in writing on forms authorized by the town council and submitted to and approved by the Harbor Master or his designated representative.

*(Amended 08/07/06, 03/04/13)*

(c) All fees for Mooring Permit shall become due and payable on each June 1<sup>st</sup> at the town office. All fees are non-refundable, except as may be provided for in the Mooring Permit agreement.

*(Amended 08/07/06, 03/04/13)*

(d) No Mooring Permit (Holder) shall assign the Mooring Permit to another person and any such assignment shall immediately terminate said Mooring Permit, without refund of any portion of the Mooring Permit payment. Fees for such mooring permits shall be established by the Town Council from time to time. *(Amended 08/07/06, 03/04/13)*

(e) No boat shall be moored in any slip for a period in excess of 24 hours by any Holder except such boat that is listed on the Holder agreement when executed or subsequently added thereto. No more than one (1) boat shall be so listed at any given time. The presence of any unlisted boat in any such slip for a period of ten (10) days shall result in a determination that such slip Holder has been assigned or unauthorized assignment exists and such Mooring Permit Holder shall terminate immediately, absent proof to the reasonable satisfaction of the Harbor Master that such assignment has not occurred.

*(Amended 08/07/06, 03/04/13)*

(f) All fees charged for use and occupancy of boat slips, wharfage, and other uses of the harbor facilities shall be established by the town council from time to time and shall be posted in the office of the Harbor Master, unless otherwise expressly provided for herein.

*(Code 1977, § 9-3(A)) (Amended 05/05/03, 08/07/0, 03/04/136)*

(g) All fees and charges collected by the town from the use of the harbor shall be segregated or earmarked from the general fund and used for improvements, repairs and upkeep of the harbor and its facilities, upon recommendations made to the Council by the committee. *(Amended 08/07/06, 03/04/13)*

**(h) The following priorities shall control the Issuance of the Mooring Permit of slips at the harbor:**

- (1) Present Mooring Permit holders that requested a smaller slip and holds a larger slip have the first opportunity to change to a smaller slip if available.
- (2) Working watermen (100%) of the Islands District.
- (3) Other boat owners of the Islands District.
- (4) Working watermen (100%) of Accomack County.
- (5) Accomack County residents.
- (6) All others.

*(Amended 08/07/0, 03/04/13)*

**Sec. 70-92. Permits required for erection of structures.**

It shall be unlawful to erect any type of structure including mooring poles in the waters of the harbor or on the property within the harbor facility without first securing a permit from the Harbor Master. All buildings, structures, docks, poles, walkways or projections in the harbor waters or facility, in conflict with and not conforming to specifications and requirements of the Harbor Master, shall be removed at the permit Holder's expense. Any authorized structure or appurtenance shall be installed at the expense of the person causing the construction thereof. The structure or appurtenance shall, at the option of the permit Holder's, become the property of the town at the expiration of the permit Holder's Mooring Permit, or the Harbor Master may require that any such structure be removed.

(Code 1977, § 9-3(B)) (*Amended 08/07/06, 03/04/13*)

**Sec. 70-93. Damage to docks, wharves or launching ramps.**

It shall be unlawful for anyone intentionally or negligently, to damage the public docks, wharves, bulkheads, or launching ramps owned by the town situated at the harbor.

(*Adopted 08/07/06*)

# FISCAL YEAR 2014

## Rate Schedule

### Curtis Merritt Harbor

(June 1, 2014 – May 31, 2015)

25 ft. Slip \$446.00 + \$13

30 ft. Slip \$503.00 + \$15

40 ft. Slip \$756.00 + \$22

50 ft. Slip \$1100.00 + \$32

Slip at head of Collector Pier \$1210.00

Loading Dock fees are \$7.00 per day after 4 hours for commercial vessels and \$10.00 a day for recreational vessels with a \$25.00 minimum.

**Sub-permit rate for Commercial Vessels: \$4.50 per day or any portion of a day.**

Sub-permit rate for recreational vessels: \$15.00 per day or any portion of a Day with a \$ 30.00 minimum or \$55.00 a Week (7 days) or \$220.00 a Month (30 days) any size slip.

Nets or other items left on dockside for storage over 3 days will be charged a \$10.00 fee per day.

Boat repair area for with a Harbor permit is \$10.00 per day after 7 days per season haul out.

For Non Harbor resident there will be \$15.00 a day charge after the first 8 hours.

Fees or Penalties for leaving the work area not cleaned \$50.00 one time penalty per haul out. If payment is not received all Harbor and Town Property privileges will be prohibited.

Trailer parking with Harbormasters permission, short term (less than Two weeks) \$5.00 per day. Trailer must have a tag and a user fee sticker.

D.W.MERRITT HARBORMASTER

Date: 09/29/2014

Time: 4:35:18PM

# Statement of Revenues & Expenditures

User: CAROLE

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## TOWN OF CHINCOTEAGUE

For Period Ending 09/30/2014

Selecting on FUND equals 30

ACCOUNT	DESCRIPTION	ANNUAL BUDGET	CURRENT PERIOD	YEAR TO DATE	% USED	BUDGET REMAINING	PRIOR YEAR TO DATE
30.4031.0100	INTEREST ON HARBR SAVINGS	150.00	26.64	64.54	43.03	85.46	20.26
30.4031.1000	HARBOR RENT	64,753.00		5,536.00	8.55	59,217.00	6,440.00
30.4031.1002	SUBLEASES	16,000.00	1,800.00	4,909.00	30.68	11,091.00	3,290.31
30.4031.1003	DRY/WINTER STORAGE	850.00				850.00	
30.4031.1004	LOADING DOCK	1,000.00				1,000.00	
30.4031.1058	FUEL REVENUE	190,000.00	40,505.60	76,215.35	40.11	113,784.65	57,654.60
30.4031.1060	HARBOR MISC			45.00		45.00-	283.69
<b>Total Revenues</b>		<b>272,753.00</b>	<b>42,332.24</b>	<b>86,769.89</b>	<b>31.81</b>	<b>185,983.11</b>	<b>67,688.86</b>
30.8010.1001	SALARIES - HARBOR MASTER	28,708.00	2,253.32	7,700.36	26.82	21,007.64	7,540.67
30.8010.1003	OVERTIME - HARBOR MASTER	200.00		470.01	235.01	270.01-	226.17
30.8010.2001	SOCIAL SECURITY	2,196.00	172.38	625.05	28.46	1,570.95	594.14
30.8010.2201	RETIREMENT	3,338.00	238.76	852.27	25.53	2,485.73	898.57
30.8010.2202	VRS LIFE INSURANCE FRINGE	100.00	10.32	36.85	36.85	63.15	35.67
30.8030.3100	ADMIN. EXPENSE/TOWN	7,000.00	583.33	1,749.99	25.00	5,250.01	1,749.99
30.8030.7300	OPERATIONS, MAINT., ETC.	29,500.00	3,167.20	6,723.71	22.79	22,776.29	11,980.74
30.8030.7305	DRIVEWAY STONES	1,000.00				1,000.00	
30.8030.7315	FUEL PURCHASE	135,000.00	17,845.06	87,548.59	64.85	47,451.41	58,115.62
30.8030.8501	SUNDRY	711.00	25.00	75.00	10.55	636.00	75.00
30.8090.9124	LONG TERM REPLACEMENT RES	40,000.00				40,000.00	
30.8090.9128	ELECTRICAL METER STATION	25,000.00				25,000.00	
<b>Total Expenditures</b>		<b>272,753.00</b>	<b>24,295.37</b>	<b>105,781.83</b>	<b>38.78</b>	<b>166,971.17</b>	<b>81,216.57</b>
<b>Excess of Revenues over Expenditures for Report</b>			<b>18,036.87</b>	<b>19,011.94-</b>			<b>13,527.71-</b>