



# TOWN OF CHINCOTEAGUE ZONING PERMIT APPLICATION

PERMIT NUMBER \_\_\_\_\_ PERMIT FEE \$ NO FEE

PROPERTY OWNER/TENANT: \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS: \_\_\_\_\_

LOCATION OF WORK: \_\_\_\_\_ PARCEL ID# \_\_\_\_\_

LOT SIZE: \_\_\_\_\_ FEMA MAP PANEL: \_\_\_\_\_ FLOOD ZONE \_\_\_\_\_

**TYPE OF DEVELOPMENT (check all that apply):**

( ) RESIDENTIAL ( ) NON-RESIDENTIAL ( ) NEW CONSTRUCTION ( ) ADDITION ( ) RENOVATION  
( ) EXCAVATION ( ) FILL ( ) GRADING ( ) EROSION CONTROL ( ) OTHER

**PROJECT DESCRIPTION:**

AREA OF DEVELOPMENT (sq.ft.) \_\_\_\_\_ Assessed Value of Structure: \$ \_\_\_\_\_  
COST OF CONSTRUCTION: \$ \_\_\_\_\_

**APPLICANT AGREES TO ALLOW SITE INSPECTION(S) BY THE ZONING OFFICIAL**

**ALL DEVELOPMENT WITHIN ANY FLOODPLAIN DISTRICT MUST COMPLY WITH THE FOLLOWING:**

(a) Permit Requirement - All uses, activities, and development occurring within any floodplain district shall be undertaken only upon the issuance of a zoning permit. Such development shall be undertaken only in strict compliance with the provisions of Town Code, Chapter 30 – Floods, all other applicable Town codes and ordinances, as amended, and the Town subdivision regulations. Prior to the issuance of any such permit, the zoning officer shall require applications to comply with all applicable Town, County, State and Federal laws (separate permits are required).

(b) The application shall incorporate the following information:

- (1) For structures to be elevated, the elevation of the lowest floor (including basement).
- (2) For structures to be flood-proofed (non-residential only), the elevation to which the structure will be flood-proofed.
- (3) The elevation of the one hundred (100)-year flood
- (4) Topographic information showing existing and proposed ground elevations. (best available)

(c) Applicant is responsible for the cost of any necessary studies and certifications, in addition to the permit fee, necessary to evaluate the application

I HEREBY ACKNOWLEDGE THE INFORMATION CONTAINED IN THIS APPLICATION:

APPLICANT: (PRINT) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

SHOW LOCATION OF EXISTING STRUCTURES WITH DASHED LINES AND IDENTIFY THE PROPOSED DEVELOPMENT ACTIVITY WITH SOLID LINES.

Site Plan

**BUILDING DEPARTMENT USE ONLY:**

\_\_\_\_\_ **APPROVED** BASED ON SUBMITTED INFORMATION AND INSPECTION THAT THE SITE WORK WILL NOT CAUSE UNACCEPTABLE INCREASES IN 100-YEAR FLOODPLAIN HEIGHT, VELOCITY, AND FREQUENCY

\_\_\_\_\_ **DENIED** BASED ON SUBMITTED INFORMATION AND INSPECTION THAT THE SITE WORK WILL CAUSE UNACCEPTABLE INCREASES IN 100-YEAR FLOODPLAIN HEIGHT, VELOCITY, AND FREQUENCY

\_\_\_\_\_ **EXEMPT** UNDER TOWN CODE CHAPTER 30 - FLOODS

\_\_\_\_\_ **ZONING OFFICIAL** \_\_\_\_\_ **DATE**

**NOTICE TO APPLICANT:** THE REQUIREMENTS OF TOWN CODE CHAPTER 30 ARE INTENDED TO CONFORM TO FEMA FLOOD INSURANCE STANDARDS AND MAY BE REVISED DURING THE PERMIT PERIOD. THIS ORDINANCE DOES NOT IMPLY THAT AREA OUTSIDE THE FLOODPLAIN DISTRICT, OR THAT LAND USES PERMITTED WITHIN SUCH DISTRICT, WILL BE FREE FROM FLOODING OR FLOOD DAMAGES. THIS ORDINANCE SHALL NOT CREATE LIABILITY ON THE PART OF THE TOWN OR ANY OFFICER OR EMPLOYEE THEREOF FOR ANY FLOOD DAMAGES THAT RESULT FROM RELIANCE ON THIS ORDINANCE OR ANY ADMINISTRATIVE DECISION LAWFULLY MADE THEREUNDER. (SEC. 30-3(B) AND (D)).