

**ROBERT N. REED SR. DOWNTOWN PARK
APPLICATION FOR USE**



TOWN OF CHINCOTEAGUE, INC.
6150 COMMUNITY DRIVE
CHINCOTEAGUE ISLAND, VA 23336

PERMIT NUMBER _____

DATE OF APPLICATION _____

NAME OF GROUP _____

CONTACT PERSON _____

TELEPHONE NUMBER _____

ADDRESS _____

DATE OF USE _____

TIME OF USE _____

NUMBER OF PEOPLE _____

AREA REQUESTED _____

REQUESTED BY _____

***Signature**

***By signing this Permit, you agree to hold the Town of Chincoteague, Inc., its Officers and Employees harmless from any and all liability from your use of this Facility.**

APPROVED BY _____

ROBERT N. REED SR. DOWNTOWN PARK RULES & REGULATIONS FOR USE

The following Rules & Regulations were adopted by Town Council at the Regular meeting held on Monday, 4 April 2005:

1. Anyone may schedule an event at the Park.
2. Each event shall be scheduled by Permit.
3. Each event shall be reviewed and if deemed appropriate, approved by the Town Manager. Questionable events shall be directed to Town Council for consideration.
4. Only food vendors with a current Town Business License and Health Department Permit, in compliance with the Town Meals Tax Ordinance and coordinated with the person scheduling the event, shall be allowed in the Park during the event.
5. A user fee of \$50.00 shall be charged for each scheduled event with the exception of a community service event for which the fee may be waived at the discretion of the Town Manager. The income from user fees is a project program income and such may only be utilized for Park purposes.
6. Pets are prohibited in the Park.
7. Events at the Park must be concluded by midnight.
8. The possession, consumption, gift or sale of alcohol in the Park is prohibited.
9. The person scheduling the event is responsible for cleaning the Park at the conclusion of the event. If cleaning is not performed to the Town's satisfaction, the Town will clean the Park at the expense of the responsible party.
10. The anchoring of tents or other equipment must be accomplished in a manner that does not damage underground irrigation lines, grass turf, sidewalks, boardwalks or other structures. The individual(s) scheduling the event shall be responsible for any damages to include the cost of repairs.