



TOWN OF CHINCOTEAGUE SCREEN PORCH PERMIT APPLICATION

PERMIT # _____

PERMIT FEE \$ _____

APPLICANT : _____ PHONE NUMBER: _____

ADDRESS: _____

CONTRACTOR : _____ PHONE NUMBER: _____

ADDRESS: _____

TOWN BUSINESS LICENSE # _____ STATE CONTRACTOR LICENSE # _____

IS THERE A LICENSED "CLASS A" BUILDING CONTRACTOR IN CHARGE WITH OVERALL SUPERVISION OF THIS PROJECT? YES NO

PROPERTY LOCATION: _____

1. ALLOW A MINIMUM OF 5 WORKING DAYS FOR APPLICATION TO BE PROCESSED, 30 DAYS IF HEALTH DEPARTMENT APPROVAL IS NECESSARY.
2. NO WORK SHALL BE STARTED UNTIL THE PERMIT APPLICATION HAS BEEN PROCESSED, APPROVED AND ALL FEES PAID.
3. I/WE ACKNOWLEDGE THAT IT IS MY/OUR RESPONSIBILITY TO NOTIFY THE BUILDING DEPARTMENT WITHIN 24 HOURS OF A REQUIRED INSPECTION AS NOTED BY THE VUSBC. (see reverse side).
4. I/WE AGREE TO COMPLY WITH ALL APPLICABLE TOWN ZONING ORDINANCES OF THE TOWN OF CHINCOTEAGUE.
5. I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION & SUPPORTING DOCUMENTS & THEY ARE COMPLETE AND CORRECT TO MY KNOWLEDGE.
6. I AGREE TO RESTORE ANY AND ALL DAMAGE TO SIDEWALKS, STREETS, SEWER, GAS, WATER MAINS AND ALL UTILITY FACILITIES WHICH MAY RESULT FROM THE ABOVE CONSTRUCTION.
7. THE BUILDING OFFICIAL MAY REVOKE THIS PERMIT IN CASES OF ANY FALSE STATEMENT OR MISREPRESENTATION OF FACT IN THE APPLICATION OR ON THE PLANS WHICH THE PERMIT APPROVAL WAS BASED.

APPLICANT (PRINT): _____ DATE: _____

APPLICANT (SIGNATURE): _____

BUILD./ZONING: APPROVED/DENIED _____	DATE: _____
WATER/ROADS: APPROVED/DENIED _____	DATE: _____
HEALTH DEPT: APPROVED/DENIED _____	DATE: _____

(9/8/08)

CODE BEING USED:

Must choose Int. code for non structural Elements:

2012 Int. RESIDENTIAL CODE (RESIDENTIAL USES ONLY) _____ 2012 Int. BUILDING CODE (COMMERCIAL USE ONLY) _____

SCOPE OF WORK:

NEW _____ ADDITION _____ ALTERATION _____ REPAIR _____

EXPLAIN SCOPE OF WORK: _____

ESTIMATED COST OF CONSTRUCTION: \$ _____

GENERAL:

_____ ' BUILDING HEIGHT (FROM GRADE TO TOP OF RIDGE BOARD)

_____ NUMBER OF STORIES

_____ X _____ SIZE OF PROPOSED SCREEN PORCH

_____ TOTAL SQUARE FOOTAGE OF PROJECT

_____ 20 ROOF LIVE LOAD (LBS.) _____ FLOOR LOAD (LBS.) _____ 90 WIND LOAD (LBS.)

FOUNDATION SYSTEMS:**CONTINUOUS FOUNDATION WALLS & SLAB PERIMETER:**

FOOTING DEPTH (FROM EXISTING GRADE TO BOTTOM OF FOOTING TRENCH) _____ " (MINIMUM 12")

WIDTH OF FOOTING _____ " NUMBER & AMOUNT OF HORIZONTAL REBAR _____

FOUNDATION WALL HEIGHT FROM EXISTING GRADE _____ " FOUNDATION WALL SIZE _____ " X _____ "

SPACING OF VERTICAL REBAR FOR MASONRY WALLS GREATER THAN 4' IN HEIGHT AND LESS THAN 8' IN HEIGHT _____ ' _____ "

ENGINEER PLANS FOR FOUNDATION MASONRY WALLS GREATER THAN 8' IN HEIGHT SUBMITTED _____ YES/NO

TYPE OF MATERIAL USED FOR FOUNDATION SYSTEM _____

PIERS:

FOOTING DEPTH (FROM EXISTING GRADE TO BOTTOM OF PIER FOOTING _____ " (MINIMUM 12")

SIZE OF PIER FOOTING _____ " X _____ " PIER HEIGHT FROM EXISTING GRADE _____ "

PIER FOUNDATION SIZE _____ " X _____ "

VERTICAL REBAR SIZE FOR MASONRY PIERS > THAN 4' IN HEIGHT AND < THAN 8' IN HEIGHT _____ "

ENGINEER PLANS FOR FOUNDATION AND MASONRY PIERS GREATER THAN 8' IN HEIGHT

SUBMITTED _____ YES/NO

TYPE OF MATERIAL USED FOR PIER FOUNDATION SYSTEM _____

CLASS B PILES:

PILE BUTT SIZE (TOP) _____" PLIE BUTT SIZE (BOTTOM) _____" PILE LENGTH _____'

OF PILES TO BE INSTALLED _____

FLOOD VENTS:

OF FLOOD VENTS TO BE INSTALLED _____ SIZE OF FLOOD VENTS _____" X _____"

SQ. FT. OF ENCLOSED SPACE _____

VENTILATION VENTS:

OF FOUNDATION VENTS _____ SIZE OF FOUNDATION VENTS _____" X _____"

CRAWL SPACE OPENINGS:

OF OPENINGS _____ SIZE OF OPENINGS _____" X _____" WILL CRAWL SPACE OPENING BE USED AS FLOOD VENT _____

FLOOR SYSTEMS:

1 ST FLOOR : MATERIAL _____ SIZE _____" X _____" OC SPACING _____" SPAN _____'

2 ND FLOOR : MATERIAL _____ SIZE _____" X _____" OC SPACING _____" SPAN _____'

3 RD FLOOR : MATERIAL _____ SIZE _____" X _____" OC SPACING _____" SPAN _____'

CEILING JOIST: MATERIAL _____ SIZE _____" X _____" OC SPACING _____" SPAN _____'

SUBFLOOR: MATERIAL _____ THICKNESS _____"

STRUCTURAL GIRDERS: TYPE OF MATERIAL _____ SIZE OF GIRDER _____ - _____" X _____"

SPAN _____' _____" LOCATION OF FLOOR GIRDERS: _____

WALL SYSTEMS:

1 ST FLOOR : MATERIAL _____ SIZE _____" X _____" SPACING _____" HEIGHT _____' _____"

2 ND FLOOR : MATERIAL _____ SIZE _____" X _____" SPACING _____" HEIGHT _____' _____"

3 RD FLOOR : MATERIAL _____ SIZE _____" X _____" SPACING _____" HEIGHT _____' _____"

SCREEN PORCH POST: MATERIAL _____ SIZE _____" X _____" OC SPACING _____" HEIGHT _____'

SHEATHING: MATERIAL _____ THICKNESS _____" FLASHING MATERIAL _____

ROOF SYSTEMS:

RAFTER MATERIAL _____ SIZE _____ X _____ OC SPACING _____" SPAN _____'

SHEATHING MATERIAL/SIZE _____ ROOF COVERING MATERIAL _____ YR. _____

KNEE WALLS: MATERIAL _____ LOCATION FROM RIDGE BOARD _____

HURRICANE STRAP MANUFACTURE _____ PRODUCT NUMBER _____

TRUSS SYSTEMS:

TRUSS SPECIFICATIONS SUBMITTED _____ YES/NO

TRUSS MATERIAL _____ RAFTER SIZE _____ CORD SIZE _____ OC SPACING _____"

SPAN _____'

(1). DRAW AN OUTLINE OF EXISTING BUILDINGS(S) AND INDICATE DISTANCES FROM THE BUILDING(S) TO THE FRONT, REAR AND SIDE PROPERTY LINES.

(2). DRAW AN OUTLINE OF THE PROPOSED STRUCTURE USING DASHED LINES AND INDICATE DISTANCES TO THE OTHER BUILDINGS AND TO ALL PROPERTY LINES.

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SITE PLAN

AFFIDAVIT

I, _____, OF (ADDRESS)

AFFIRM THAT I AM THE OWNER OR AGENT FOR THE OWNER OF A CERTAIN TRACT OR PARCEL OF LAND LOCATED AT : _____

AND THAT I HAVE APPLIED FOR A BUILDING PERMIT. I AFFIRM THAT I AM FAMILIAR WITH THE PREREQUISITES OF SECTION 54.1-1111 OF THE CODE OF VIRGINIA AND I AM NOT SUBJECT TO LICENSURE AS A CONTRACTOR OR SUBCONTRACTOR.

SIGNED AND ACKNOWLEDGED BY _____ IN THE TOWN OF CHINCOTEAGUE, VIRGINIA ON THE _____ DAY OF _____, 20__, IN THE PRESENCE OF THE UNDERSIGNED WITNESS.

_____ (WITNESS)

54.1111. Prerequisites to obtaining building permits – Any person applying to the building inspector or any authority of a city, county or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either satisfactory proof to such inspector or authority that he is fully licensed or registered under the terms of this chapter to carry out or superintend the same, or file a written statement, supported by an affidavit, that he is not subject to licensure or registration as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license required by any city, town or county have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished evidence of being either exempt from the provisions of this chapter or licensed or registered under this chapter to carry out or superintend the work for which permits have been applied.

(Total project \$1,000.00 - \$10,000.00 **Class C**) (Total project \$10,000.00 - \$120,000.00 **Class B**)
(Total project \$120,000.00 or more **Class A**)

The building inspector, or other such authority, violating the terms of this section shall be guilty of a Class 3 misdemeanor. (Code 1950, 54-138; 1970, c. 319; 1980, c.634; 1988, c. 765)