



TOWN OF CHINCOTEAGUE BUDGET & PERSONNEL COMMITTEE MEETING

A G E N D A

January 15, 2019 - 1 P.M. – Conference Room – Municipal Center

1. Call to Order
2. Public Comment
3. Agenda Adoption
4. FY '19 Budget Amendment
5. Proposed Trolley Budget FY '20
6. Committee Member Comments/Other Discussion
7. Closed Meeting in Accordance with §2.2-3712 (A) (1) of the Code of Virginia to Discuss Personnel Matters
8. Certification of Closed Meeting in Accordance with § 2.2-3712 (D) of the Code of Virginia
9. Adjournment

Item 4 – Budget Amendment FY ‘19

The proposed amendment follows. Approval is sought to advertise the amendment for consideration in the February 4, 2019 Council meeting.

FY 2019 Budget Amendment				
Gen Fund	REVENUE	approved budget	proposed amendment	variance
104049-0100	SALE OF ABANDONED PROPERTY	\$0	\$80,000	\$80,000
104401-0201	SARBANES GRANT FUNDS	\$412,500	\$550,000	\$137,500
	TOTAL REVENUE			\$217,500
Gen Fund	EXPENSES	approved budget	proposed amendment	variance
Gen Govt	Salaries			
105010.1001	TOWN OFFICE STAFF	\$477,216	\$426,140	-\$51,076
				-\$51,076
Gen Govt	Benefits			
105010.2001	SOCIAL SECURITY	\$36,660	\$32,549	-\$4,111
105010.2201	RETIREMENT	\$42,950	\$38,112	-\$4,838
105010.2202	VSRS/LIFE INSURANCE	\$3,251	\$2,885	-\$366
				-\$9,315
Gen Govt	Operations			
105030-4402	OFF EQUIP/SOFTWARE MAINT.	\$29,000	\$48,000	\$19,000
105030-5101	ATTORNEY/CONSULTANTS	\$75,000	\$40,000	-\$35,000
105030-8202	TELEPHONE BILLS	\$21,300	\$31,120	\$9,820
105030-9000	TRANSFER TO HARBOR	\$0	\$80,000	\$80,000
				\$73,820
Gen Govt	Capital Improvements			
105090-9704	PROPERTY ACQUISITION	\$25,000	\$0	-\$25,000
				-\$25,000
EMS	Salaries			
105110.1002	EMERGENCY MED. STAFF	\$511,414	\$575,032	\$63,618
				\$63,618
EMS	Benefits			
105110.2001	SOCIAL SECURITY	\$40,753	\$44,728	\$3,975
105110.2201	RETIREMENT	\$25,811	\$25,265	-\$546
105110.2202	VSRS/LIFE INSURANCE	\$1,954	\$1,912	-\$42
				\$3,387
PW ADMIN	Operations			
106030.7502	SANITATION CONTRACT	\$385,632	\$392,823	\$7,191
				\$7,191
PW ADMIN	Capital Improvements			
106090-9301	SARBANES WORK	\$375,000	\$500,000	\$125,000
				\$125,000
PW FACILITIES	Capital Improvements			
106390-9500	SMITH ST PARK PROJECT	\$0	\$25,000	\$25,000
				\$25,000

PW ROADS	Operations			
106530-9855	EXCAVATOR (40%)	\$0	\$20,000	\$20,000
106530-4201	SIDEWALKS	\$100,000	\$80,000	-\$20,000
				\$0
PD	Salaries			
107010.1001	SALARIES/OFFICERS	\$527,944	\$531,485	\$3,541
				\$3,541
PD	Benefits			
107010.2001	SOCIAL SECURITY	\$41,038	\$41,686	\$648
107010.2201	RETIREMENT	\$43,920	\$44,608	\$688
107010.2202	VSRS/LIFE INSURANCE	\$3,324	\$3,376	\$52
				\$1,388
PD	Capital Improvements			
107090-9650	PATROL VEHICLE	\$35,000	\$40,726	\$5,726
107090-9670	In CAR COMPUTERS	\$25,000	\$15,000	-\$10,000
107090-9675	SURVEILLANCE EQUIPMENT	\$5,000	\$9,220	\$4,220
				-\$54
	TOTAL EXPENSES			-\$217,500
REVENUE LESS ALL EXPENSES GEN FUND				\$0
HARBOR	REVENUE	approved budget	proposed amendment	variance
304910-8800	TRANSFER FROM GEN FUND	\$0	\$80,000	\$80,000
	TOTAL REVENUE			\$80,000
HARBOR	EXPENSES	approved budget	proposed amendment	variance
HARBOR	Salaries			
308010.1001	SALARIES	\$35,118	\$44,180	\$9,062
308010.1003	OVERTIME	\$1,000	\$0	-\$1,000
				\$8,062
HARBOR	Benefits			
308010.2001	SOCIAL SECURITY	\$2,763	\$3,437	\$674
308010.2201	RETIREMENT	\$3,161	\$4,044	\$883
308010.2202	VRS LIFE INSURANCE	\$239	\$307	\$68
				\$1,625
HARBOR	Capital Improvements			
308090.9124	REPAIRS/UPGRADES	\$30,000	\$25,313	-\$4,687
308090-9300	FLOATING DOCKS	\$125,000	\$150,000	\$25,000
308090-9130	NEW FUEL SYSTEM	\$0	\$30,000	\$30,000
308090-9125	NEW SURVEILLANCE SYSTEM	\$0	\$20,000	\$20,000
				\$70,313
	TOTAL EXPENSES			-\$80,000
REVENUE LESS ALL EXPENSES HARBOR FUND				\$0

WATER	REVENUE	approved budget	proposed amendment	variance
804141-0100	NASA WELL REIMBURSEMENT	\$200,000	\$0	-\$200,000
	TOTAL REVENUE			-\$200,000
WATER	EXPENSES	approved budget	proposed amendment	variance
806230-8900	TRANSFER TO WATER RESERVE	\$96,935	\$300,000	\$203,065
806290-9205	NASA WELL REIMBURSEMENT	\$200,000	\$0	-\$200,000
806290-9635	GATEWAYS-WIRELESS METERS	\$30,000	\$40,000	\$10,000
806290-9701	HIGH RISE TANK REPAIRS/PTG	\$128,972	\$0	-\$128,972
806290-9848	8" CHANNEL CROSSING	\$95,000	\$10,907	-\$84,093
806290-9850	VEHICLE	\$30,000	\$0	-\$30,000
806290-9855	EXCAVATOR	\$0	\$30,000	\$30,000
	TOTAL EXPENSES			\$200,000
REVENUE LESS ALL EXPENSES WATER FUND				\$0

Item 5 – Trolley Budget FY '20

On the next page is the proposed budget for the upcoming season. Larry will need to submit the budget by February 2, 2019.